

# BELLEVUE COLLEGE

## Summer Quarter 2019

Course: Psyc& 100 Section HYD, Item 5403, 5 credits  
Time: M: 4:00 PM – 7:55 PM  
Room: A138

Instructor: Ilona Pitkänen, Ph.D.  
Office: D200A  
Office hour: Monday 2:00-3:00pm  
Email: Canvas email, or [ilona.pitkanen@bellevuecollege.edu](mailto:ilona.pitkanen@bellevuecollege.edu)  
Phone: Phone: (425) 564-2706 (My voicemail)  
Mailbox: Social Science Division Office (D110)

**Required Text:** *Hockenbury, Nolan & Hockenbury, Discovering Psychology, 7<sup>th</sup> Edition New York, NY: Worth Publishers (Macmillan Learning)*  
(Launchpad website access and study guide are additional optional resources that you can purchase with the book, but you are NOT required to)

### Course Description

Welcome to the Psychology 100 class! The field of psychology is defined as a “scientific study of behavior and mental processes”, and you will learn that psychologists study a remarkably wide range of topics. Examples of topics we will cover include learning and memory, sleep, psychoactive drugs, lifespan development, social psychology, and psychological disorders. We will also talk about the brain, and about how psychologists conduct research. The main purpose of the course is to introduce you to the major concepts, theories and research findings in psychology. More specific goals for the course are listed below.

**Please read this entire syllabus as it contains a lot of important information regarding the class!** If you have any questions or concerns, please contact me as soon as possible.

### Course Purpose & Goals

#### COURSE OUTCOMES

1. Describe the purpose, comprehensive scope, and areas of application in the discipline of psychology.
2. Apply and/or critique various research methods used by psychologists in the study of behavior.
3. Recognize, compare and contrast various theoretical perspectives used to explain and guide psychological research and application.
4. Identify historical and present-day contributions of major psychologists.
5. Define key psychological terms, concepts, processes and principles.

6. Apply critical thinking to assumptions, claims, and common sense ideas about behavior.
7. Apply psychological principles and findings to one's own life.

## STUDENT LEARNING OUTCOMES

In terms of general education outcomes, students will be able to:

Use cognitive and creative skills:

- a) Analyzing (identifying and evaluating problems)
- b) Synthesizing (interpreting situations, drawing conclusions, and making connections)

Improve communication skills:

- a) Doing research (gathering and documenting information)
- b) Delivering one or more written, oral and/or visual presentation with formal documentation

Apply personal skills:

- a) Understanding the influence of stress, nutrition, and life style on personal health and performance

**IMPORTANT:** We use Canvas in this course. I will be posting class materials and documents on the Canvas site. You can access Canvas on the Bellevue College website.

For Technology related problems, contact the HELP desk at (425) 564-4357 or online at

<http://depts.bellevuecollege.edu/helpdesk/>

## Student Exams & Activities (440 points total)

- 1) **8 Canvas Quizzes (160 points):** There will be 8 quizzes that you will take online. Seven of them are each worth 20 points, and a longer final quiz is worth 40 points. Of the seven 20-point quizzes, your lowest score will be automatically dropped, so that only **six** of the quizzes (120 points) count towards your final grade. The last 40-point quiz cannot be dropped. None of the quizzes is comprehensive; each quiz only covers the material for the given module (one chapter per quiz, except the last quiz covers two chapters). The quizzes are available WEDNESDAY 8 AM – SUNDAY NIGHT 11:59 PM after the lectures in class about the quiz topics. See the course schedule and calendar for the deadlines. The last 40-point quiz will be available TUESDAY-THURSDAY on the final exam week. The quizzes are timed and can only be taken once. **No make-up quizzes will be given. Since your lowest score will be dropped, if you miss a quiz, the missed quiz will be accepted as your lowest score.**
- 2) **Canvas Assignments and Introduction (120 points + 10 points):** You will evaluate articles and other sources related to assigned topics and discuss your findings online in Canvas. **You are expected to research the topics, write and post summaries and participate in the discussions online to receive the points.** More information about these assignments will be given in class and is

posted in Canvas. You will also post an introduction and respond to two other students' introductions in the introductory module in Canvas.

- 3) **Attendance assignments (50 points):** Attendance in the lectures is especially important in this class because we only meet once a week and have fewer lectures than in a typical class. You will complete an attendance assignment together with another student for credit in every lecture, and you get 10 points for this assignment. These assignments are not quizzes; they are graded for an honest attempt, not accuracy. We will complete a total of 7 assignments. **You need to collect 5 attendance recordings for the full 50 points, so this means that every student can miss two without losing points.** However, if you get a 6<sup>th</sup> attendance recording, you receive **10 extra credit points. You need to attend the entire class to receive the points for the in-class assignments. No points will be given for these assignments if you are absent or do not attend the entire class.** If you have completed the assignment but there is an emergency situation that forces you to leave the class early, you need to explain the situation to me and I can make an exception depending on the situation. I may ask to see evidence when applicable.
- 4) **Lecture quizzes (50 points):** In each lecture (except the first one), there will be a short open-book quiz related to the class material. Each quiz is worth 10 points and will include multiple choice, true/false and/or matching questions (no essay questions). These quizzes cannot be made up: they are only given to students who are present in the class at the time the quiz is taken (typically at the end of the lecture). We will have a total of 6 quizzes. Any points collected above 50 for these quizzes count as **extra credit. No scantrons are needed for the quizzes.**
- 5) **Homework assignments (50 points)** For each lecture (except the first day), you will be given questions about the lecture topics that you need to answer BEFORE you attend the class. Each homework assignment is worth 10 points maximum. You need to bring your written answers to class and turn them in at the end of the class. **You only get points for homework if you are present in class on the day the homework is due.** I will not accept emailed homework assignments, and they cannot be made up. We will have 6 homework assignments, and any points collected above 50 count as **extra credit.**

## Course Schedule

WEEK	MONDAY LECTURE (HOMEWORK DUE DATE; LECTURE QUIZ)	SATURDAY (CANVAS ASSIGNMENT DUE DATE)	SUNDAY (CANVAS QUIZ DUE DATE)
<b>Week 1</b>	7/1 Introduction	7/6 Intro in Canvas due	7/7 Respond to two student intros
<b>Week 2</b>	7/8 Ch. 1 Research methods/Ch. 2 Neuroscience	7/13	7/14 <b>INTRO/ RESEARCH QUIZ</b>
<b>Week 3</b>	7/15 Ch. 2 Neuroscience/Ch. 4 Sleep	7/20 Drug assignment (Comments to two students by Tue 7/23)	7/21 <b>NEUROSCIENCE QUIZ</b>
<b>Week 4</b>	7/22 Ch. 4 Sleep/Ch. 5 Learning	7/27	7/28 <b>SLEEP QUIZ; LEARNING QUIZ</b>
<b>Week 5</b>	7/29 Ch. 6 Memory/Ch. 9 Development	8/3 Toy assignment (Comments to two students by Tue 8/6)	8/4 <b>MEMORY QUIZ</b>
<b>Week 6</b>	8/5 Ch. 9 Development/Ch. 11 Social psychology	8/10 Psychological disorder assignment (Comments to two students by Tue 8/13)	8/11 <b>DEVELOPMENT QUIZ; SOCIAL PSYCHOLOGY QUIZ</b>
<b>Week 7</b>	8/12 Ch. 13 Disorders/ Ch. 14 Therapies		THURSDAY 8/15 <b>DISORDERS AND TREATMENT QUIZ (DUE THU 8/15 11:59 pm)</b>

*Note: The course schedule is a plan only and is subject to change. You will be notified if changes occur.*

### **Grading Information**

The total number of points you earn will be converted to a percentage of the total points possible:

<b>%</b>	<b>Letter Grade</b>
95-100%	A
90-94	A-
86-89	B+
80-85	B
75-79	B-
71-74	C+
66-70	C
60-65	C-
55-59	D+
50-54	D
49 or less	F

### **Course Policies**

#### **Hardship withdrawal policy:**

According to the social science division policy, hardship withdrawals are for exceptional circumstances that prevent the student from completing the course. Documentation such as a death certificate or a doctor's letter may be required.

#### **Academic Problems:**

If you have concerns about your performance, feel confused or overwhelmed, don't hesitate to talk to me or email me. I'd be happy to help you succeed in the class and find ways to learn more efficiently. Additionally, Bellevue College offers a variety of learning assistance services. See the following links for help:

[Academic Success Center](#)  
[TRiO Student Support Services](#)

#### **Counseling Service**

Offers confidential consultations for students experiencing non-academic difficulties. For more information visit their website: <https://www.bellevuecollege.edu/counseling/>

#### **The Center for Career Connections**

Offers career resources for all stages of your academic and professional career. Visit their website: <https://www.bellevuecollege.edu/careers/>

#### **Academic Advising:**

The Psychology Department has an in-house advisor in D110C. Please call 425-564-2216 or 425-564-2212 to set up personal advising appointments.

**Attendance and missing class:**

I expect that you attend the classes regularly. I record attendance and you receive points for attending the entire class period (see the Attendance section under Student Activities & Assignments). In addition, in order to receive points for class assignments, **you need to participate in the class activities**. It is your responsibility to find out from other students what you have missed when you are absent. If you stop attending, you must withdraw yourself from the class to avoid earning a 0.0 in the class.

**Punctuality and class conduct:**

You should arrive on time for class and stay the entire period. If you do need to leave early, please notify me in advance and sit near the door if possible to avoid disrupting others. **If you arrive late and the class is completing attendance assignments, come talk to me and I will assign you to a group. It's not acceptable to join a group and write your name on the assignment as if you completed the full assignment** (unless you arrive only a few minutes late). **Please keep your cell phones and other electronic devices silent or turned off during class. CELL PHONE USE IS NOT ALLOWED DURING THE LECTURES. This also includes "silent cell phone use"**. You are encouraged to share your views and participate in class discussions in a manner that is respectful of others. You are encouraged to critique the material presented and discussed in class and the readings, but critique should be based on theory and research evidence, not individual experience alone. Side comments directed to other students, use of electronic devices, and activities that are not related to the learning material are disruptive. A student who engages in persistent disruptive behavior will be asked to leave the classroom.

**My laptop policy:**

During lectures, I only accept the use of laptops FOR NOTE TAKING RELATED TO THE CLASS MATERIAL. Any other use of laptops is not permitted (unless pre-approved by me). This is because laptop use during lectures can distract you and other students. Laptop use is not allowed at all during videos we watch in class. If you use a laptop in class, I may request to see your lecture notes from the lecture, and you will need to provide them immediately upon request. If you have an accommodation for laptop use, the DRC will notify me of your accommodation.

**Affirmation of Inclusion**

Bellevue College is committed to maintaining an environment in which every member of the campus community feels welcome to participate in the life of the college, free from harassment and discrimination. We value our different backgrounds at Bellevue College, and students, faculty, staff members, and administrators are to treat one another with dignity and respect.

**Religious Holidays**

Students who expect to miss classes, examinations, or any other assignments as a consequence of their religious observance should be provided with a reasonable alternative opportunity to complete such academic responsibilities. It is the obligation of students to provide faculty with reasonable notice of the dates of religious holidays on which they will be absent, preferably at the beginning of the term. Students who are absent on days of examinations or class assignments should be offered an opportunity to make up the work without penalty (if they have previously arranged to be absent), unless it can be demonstrated that a makeup opportunity would constitute an unreasonable burden on a member of the faculty. Should disagreement arise over what constitutes an unreasonable burden or any element of this policy, parties involved should consult the department chair, or Dean.

### **College Anti-Discrimination Statement**

Bellevue College does not discriminate on the basis of race or ethnicity; color; creed; national origin; sex; marital status; sexual orientation; age; religion; genetic information; the presence of any sensory, mental, or physical disability; gender identity or veteran status in educational programs and activities which it operates.

### **Confidentiality and Mandatory Reporting**

As an instructor, one of my responsibilities is to help create a safe learning environment on our campus. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required to share with the Title IX Coordinator any and all information regarding sexual assault and other forms of sexual misconduct (e.g. dating violence, domestic violence, stalking) that may have occurred on campus or that impacts someone on campus. Students may speak to someone confidentially by contacting the BC Counseling Center at (425) 564-2212. The Title IX Office can be contacted at 425-564-2441 and more information can be found at [www.bellevuecollege.edu/titleix/](http://www.bellevuecollege.edu/titleix/).

For further information and contacts, please consult [College Anti-Discrimination Statements](#).

### **Class evaluations**

You are encouraged to complete a voluntary course evaluation before the end of the quarter. My policy is that if **at least 90% of the class completes the evaluation, everyone will get 10 extra credit points**. The Bellevue College Online Evaluation website is secure and submissions are completely anonymous (I see how many students have submitted the evaluation but I will never know the identities of the students). College instructors, program chairs and administrators are granted access to a class composite document on the website only after all grades are posted to transcripts at the close of the current quarter. To participate in the evaluation process, use your Student ID and PIN to log in on the following site: [STUDENT EVALUATION](#)

On the BC Online Evaluation site, you will find a listing for each of your classes. Access to each course evaluation is granted only once, and after you press the SUBMIT button at the bottom of the page, you will see a screen telling you which class evaluations have been completed. If you have questions or need assistance, please call the Distance Education Office at 425-564-2438 or toll free at 1-877-641-2712.

### **Plagiarism and academic dishonesty**

Plagiarizing (using the ideas or words of another as one's own without crediting the source) is a violation of the Student Code of Conduct at Bellevue College. Changing some words or sentences in the original source does not make it your own. **You need to completely write your own assignments and discussion posts**. Other examples of academic dishonesty include behaviors such as having someone else write your assignments, copying other students' answers on an exam, allowing other students to take credit for your work, etc. Any assignments, exams and other instances of plagiarism and academic dishonesty will receive 0 points. In addition, the instructor may file a report with the Manager of Student Conduct and refer any violation of the Student Code of Conduct to the Dean of Student Services for possible probation or suspension from Bellevue College. Specific student rights, responsibilities and appeal procedures are listed in the Student Code of Conduct (see below).

### **Student Code of Conduct and Academic Integrity**

Any act of academic dishonesty, including cheating, plagiarism (using the ideas or words of another as one's own without crediting the source), and fabrication and inappropriate/disruptive classroom behavior are violations of the Student Code of Conduct at Bellevue College. Examples of unacceptable behavior include, but are not limited to, talking out of turn, arriving late or leaving early without a valid reason, allowing cell phones/pagers to ring, and inappropriate behavior toward the instructor or classmates. The instructor can refer any violation of the Student Code of Conduct to the Dean of Student Success for investigation. Specific student rights, responsibilities, and appeal procedures are listed in the Student Code of Conduct at: [Student Code](#)

*\*If you are accused of cheating, stealing exams and/or plagiarism, there is a Bellevue College Student Discipline and Appeals Procedure (the right to due process) which you may pursue. Contact the office of Division Chair (D110), the Dean of Student Services (B231A) or the Associated Student Body (C212) for information regarding the appeals process.*

### **Email Communication**

Email communication with instructors must be done through student email accounts only. Instructors cannot communicate with students about their course work or grades through student's personal email accounts.

### **Bellevue College E-mail and access to MyBC**

All students registered for classes at Bellevue College are entitled to a network and e-mail account. Your student network account can be used to access your student e-mail, log in to computers in labs and classrooms, connect to the BC wireless network and log in to MyBC. To create your account, go to: [Create Email](#)

BC offers a wide variety of computer and learning labs to enhance learning and student success. Find current campus locations for all student labs by visiting the [Technology Help Desk](#)

### **Disability Resource Center (DRC)**

The Disability Resource Center serves students with disabilities. A disability includes any physical or mental impairment that substantially limits one or more major life activities. Common disabilities include physical, neurological (e.g. Autism, ADD), and mental health (e.g. depression, anxiety). If you are a student who has a disability or if you think you may need accommodations in order to have equal access to programs, activities, and services, please contact the DRC.

If you require assistance in an emergency, please meet with your individual instructors to develop a safety plan for while in class and contact the DRC to develop a safety plan for while you are elsewhere on campus.

If you are a student with a documented autism spectrum disorder, there is an additional access program available to you. [Contact Autism Spectrum Navigators](#) (ASN). Email and phone number is on the web page. ASN is located in the Library Media Center in D125.

The DRC office is located in building B Room 132. You can contact the DRC by stopping by B132, calling our desk at 425-564-2498, emailing [drc@bellevuecollege.edu](mailto:drc@bellevuecollege.edu), and Deaf students can reach us by Skype (account name **DRCatBC**). For more information about the services we offer, including our Initial Access Application, visit our website at [www.bellevuecollege.edu/drc](http://www.bellevuecollege.edu/drc).



### **Accessibility**

The online elements of this course are designed to be welcoming to, accessible to, and usable by everyone, including students who are English-language learners, have a variety of learning styles, have disabilities, or are new to online learning. Be sure to let me know immediately if you encounter a required element or resource in the course that is not accessible to you. Also, let me know of changes I can make to the course so that it is more welcoming to, accessible to, or usable by students who take this course in the future.

### **Public Safety and Emergencies**

Public Safety is located in the D building (D171) and can be reached at **425-564-2400** (easy to remember because it's the only office on campus open 24 hours a day—2400). Among other things, Public Safety serves as our Parking Permits, Lost and Found, and Emergency Notification center. Please ensure you are signed up to receive alerts through our campus alerting system by registering at [RAVE Alert Registration](#)

If you work late and are uneasy about going to your car, Public Safety will escort you to your vehicle. To coordinate this, please phone ahead and let Public Safety know when and where you will need an escort.

Please familiarize yourself with the emergency postings by the door of every classroom and know where to go in the event of an evacuation. Your instructor will be asked if anyone might still be in the building, so check in before you do anything else. Emergency responders will search for anyone unaccounted for.

**If a major emergency occurs, please follow these three rules:**

- 1) Take directions from those in charge of the response** - We all need to be working together.
- 2) Do not get in your car and leave campus (unless directed to)** - Doing so will clog streets and prevent emergency vehicles from entering the scene. Instead, follow directions from those in charge.
- 3) In an emergency, call 911 first, then Public Safety.**

Please do not hesitate to call Public Safety if you have safety questions or concerns at any time. You may also visit the [Public Safety](#) web page for answers to your questions.