



# Sustainable Foods (PAID) INTERNSHIP

**Department:** Sustainability / Food Services

**Job Timeline:** July 2013-June 2014 (Dependent on funding)

**Compensation:** \$12 per hour approximately 15 hours per week

## Job Summary:

### *Food Advisory Group*

- Oversees Sustainable Foods Advisory Action Group (SFAAG)
- Delegates/organizes project tasks and follows up with member results
- Conducts outreach activities to BC community including workshops, meetings, and tabling.

### *Food Programs*

- Identify strategies for marketing sustainable options on campus and implement marketing strategy
- Increase access to and organization of data pertaining to student food preferences on campus
- Assist with Annual Student Survey find student opinion on food options, include question on sustainability
- Continue work with Food Services on food-related issues including equitable access, labeling, food system options, and education.

## Minimum Qualifications:

- Minimum 2.7 cumulative BC college-level GPA at the time of application or 2.7 cumulative quarterly BC college-level GPA for the two (2) previous consecutive quarters, and maintain a minimum 2.7 cumulative BC college-level GPA throughout employment term.
- Must be registered for a minimum of (6) BC credits during Winter quarter and as many BC credits as needed during winter quarter for graduation purposes.
- Must have completed a minimum of (12) college level credits at the time of application.

## DISCLAIMER

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

## REQUIRED DOCUMENTS TO SUBMIT:

To be considered for this position, applicants must meet the minimum qualifications and must submit a complete application packet which includes the following:

- Cover letter addressing how you meet the minimum qualifications(no more than 1 page)
- College transcripts (unofficial/ copies are acceptable)
- Resume

## APPLICATIONS MUST BE SUBMITTED BY EMAIL OR PAPER

EMAIL TO: [patrick.green@bellevuecollege.edu](mailto:patrick.green@bellevuecollege.edu) OR SUBMIT TO: Student Programs, C 212

**In the subject line of the email, write the position name and your name.**

**Example: SUBJECT: Sustainable Foods-(insert your name here)**

## APPLICATION DUE DATE:

Application materials must be received in by 5 p.m. on **Monday May 13<sup>th</sup>, 2013** for consideration.