



**BELLEVUE
COLLEGE**



Board of Trustees

Community College District VIII

REGULAR MEETING
December 4, 2024



BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, will be held on Wednesday, December 4, 2024. The business session will begin at approximately 3:30 PM. This meeting will be conducted both in-person in B201 and remotely via Zoom. A telephone line will also be available. Richard Leigh, Chair, will preside.

MEETING CALL IN DETAILS

[Join Business Session \[Zoom\]](#)

Dial in by telephone: +1 253 215 8782

Webinar ID: 819 5676 9065

MEETING AGENDA

STUDY SESSION

The Board will host a study session to discuss strategic planning at Bellevue College and the state of the sector. The study session will last approximately 90 minutes.

BUSINESS SESSION

- | | | |
|------|---|---|
| I. | Call to Order | Richard Leigh |
| | a. Welcome and Introductions | |
| | b. Approval of Agenda and Minutes | |
| | i. Agenda for December 4, 2024 | |
| | ii. Minutes for November 6, 2024 | |
| II. | Program Spotlight: Criminal Justice and Psychology | Dr. Jess Clark, Charlene Freyberg, and Dr. Deepti Karkhanis |
| III. | Constituent Reports | |
| | a. Classified | Becky Turnbull |
| | b. College Assembly | Amy McCrory |
| | c. Faculty | Dr. Lindsay Haney |
| | d. Foundation | Melissa Johnson |
| | e. Student | Daniel Ngoy |
| IV. | Public Comment | |
| | Students, faculty, staff, and community members may provide remarks to the Board during this portion of the meeting. Public comments are limited to 2 minutes. Public comment can also be provided in writing to BoardofTrustees@bellevuecollege.edu . | |
| V. | First Read | |
| | a. Revision of Policy 2050/WAC 132H-126: Student Conduct Code | Megan Kaptik |

Please note: Time and order are estimates only and are subject to change.

- | | |
|---|---|
| <ul style="list-style-type: none"> b. Creation of Policy 1447: Sex Discrimination | <p>Frances Dujon-Reynolds</p> |
| <ul style="list-style-type: none"> VI. Action <ul style="list-style-type: none"> a. Revision of Policy 2020: Electronic Communication with Students | <p>Dr. Lori McRea Keller</p> |
| <ul style="list-style-type: none"> VII. Quarterly Reports <ul style="list-style-type: none"> a. Achieving the Dream | <p>Dr. Jess Clark, Dr. Judith Hernández Chapar, Dr. Liz Hollerman, and Megan Kaptik</p> |
| <ul style="list-style-type: none"> VIII. Reports <ul style="list-style-type: none"> a. Diversity, Equity, and Inclusion Report b. President’s Report c. Board Report | <p>Dr. Consuelo Grier
Dr. David May
Richard Leigh</p> |

EXECUTIVE SESSION

The Board will convene in executive session under [RCW 42.30.110\(1\)](#) for the following purpose(s): (g) To review the performance of a public employee; and (i) To discuss with legal counsel representing the agency litigation or potential litigation. No final action will be taken during this executive session.

ADJOURNMENT



**BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT VIII
BELLEVUE, WASHINGTON**

A regular meeting of the Board of Trustees of Community College District VIII, 3000 Landerholm Circle SE, state of Washington, was held on Wednesday, November 6, 2024. Richard Leigh, chair, presided. This meeting was held in B201 and on Zoom. A telephone line was also available.

MINUTES

Chair Leigh called the business session to order at 2:00 PM.

ROLL CALL

A quorum of the Board was present.

Present: Chair Richard Leigh, Vice Chair Pradnya Desh, Trustee Rich Fukutaki, Trustee Greg Dietzel, Trustee Desiré Sotelo, President David May, Assistant Attorney General Tricia Boerger, and Board Secretary Alicia Keating Polson.

Absent: none.

There were 59 guests in attendance.

APPROVAL OF AGENDA AND MINUTES

Trustee Dietzel made a motion to approve the agenda (November 6, 2024) and minutes (October 9, 2024.) Trustee Desh seconded.

The motion passed unanimously.

PROGRAM HIGHLIGHT

Dr. Judith Hernández Chapar, Vice President of Student Affairs, introduced Micalah Pieper, Welcome Center Director, who provided this month's program spotlight presentation, focusing on the Welcome Center.

The Welcome Center is dedicated to supporting prospective students by ensuring a smooth transition into college life. The team assists with onboarding and admissions, helping students navigate application processes, placement steps, financial aid, and registration. Additionally, the Welcome Center provides outreach to local schools and community organizations in the service area, sharing valuable resources and guidance to keep students and their families informed about available opportunities.

CONSTITUENT REPORTS

A. Student

The Student report was provided by Daniel Ngoy, President of Associated Student Government (ASG.)

- The WSA general assembly at WSU was attended with 10 students, where 5 initiatives were proposed that were all approved and adopted into the legislative agenda.
- A lobby day in Olympia is being planned for February. Fifty students have been surveyed for focus.
- It takes from months to a year to get a permanent ballot box on campus. This year, there were 205 pledges to vote, surpassing the goal of 100.
- Travel and activities for over 16 student clubs and organizations were funded.
- Students visited the office and frequently engaged with ASG.

B. Classified

The Classified report was provided by Becky Turnbull, WPEA Union Steward.

- At the end of September, the contract was voted against. WPEA has proposed an immediate return to the table with weekly 4-hour meetings. Additionally, there is a letter writing campaign.
- A classified staff potluck is being planned for early December.

C. Faculty

The Faculty report was provided by Dr. Lindsay Haney, President of the Bellevue College Association of Higher Education (BCAHE.)

- The immediate reinstatement of Diversity Caucus listserv – which had been established prior to office of DEI and contained members of BIPOC, LGBTQIA+, and other marginalized communities – has been requested.

D. College Assembly

The College Assembly report was provided by Daniel Ngoy, Vice Chair of College Assembly and President of Associated Student Government (ASG.)

- The Assembly Chair position recently became vacant. A new Chair will hopefully be installed by November 14th – nominations and voting are in progress.
- Council Chairs report productive meetings with their Resource Liaisons, who are members of President's Cabinet. These meetings have clarified the scope and scale of the work ahead this year, and regular meetings are anticipated.
- Each council has their goals for the year nearly complete, and at least three proposals are nearly ready to be submitted from Assembly to President's Cabinet.
- Areas that councils have focused on this fall include budget transparency, representation on various councils from across BC, revitalized gatherings for constituencies, emergency planning, and outdoor infrastructure to engage students, staff, and visitors with the recently certified Arboretum.
- Regarding future proposal opportunities, Infrastructure Council took a walking tour last week to visit the BC forest, pathways, patios, and planters that are maintained beautifully by Grounds & Maintenance, with ideas in mind for future campus culture and sustainability.

- Continued partnerships with the Vice Presidents who serve as our Resource Liaisons are looked forward to for timely proposals to improve morale, instruction, and student success at Bellevue College.

E. Foundation

The Bellevue College Foundation (BCF) report was provided by Chelle Chase, Foundation President-Elect.

- The Board congratulated Trustee Fukutaki on becoming ACCT Chair.
- Events are upcoming to celebrate the Heu-Weller Legacy Scholarship and the Athletics Hall of Fame.
- An alumni manager was recently hired.
- Next week: a donor scholar event to celebrate scholarship recipients and the donors and supporters that make the scholarships possible.

PUBLIC COMMENT

Ty Saxon, faculty member at Bellevue College, provided public comment on early tenure.

Marlowe Zoller, employee at Bellevue College, provided public comment on the support of student healthcare for international students.

Cora Nixon, staff member at Bellevue College, provided public comment on the Diversity Caucus.

FIRST READ

A. Revision of Policy 2020: Electronic Communication with Students

Dr. Lori Keller, Associate Director of Policies & Special Projects, presented the revision of Policy 2020: Electronic Communication with Students.

When ctcLink was launched at Bellevue College, there was uncertainty as to whether students would be required to use their assigned BC email as their primary email or if they could choose a different primary email. Policy 2020 has been revised to explain the issue fully, so students understand their responsibilities as it relates to official college communication. This update also repairs old hyperlinks and makes grammatical changes.

Students may receive official college communication by way of their BC-issued email address or one they provide and maintain in ctcLink. However, this is a primary communication method and students are expected to receive and read their emails. Secondary communications, such as text or Canvas notifications, may be opted-out. This policy defines and clarifies the distinction.

The college community submitted input and feedback 4/26/24 - 6/10/24. Nine comments were received focused on clarity and instruction-related communications. College-wide feedback was incorporated.

INFORMATION

A. Housekeeping and Minor Edits to the Policy Library

Bellevue College's policy library is consistently reviewed as part of an ongoing quality review process. Minor, or housekeeping edits, such as corrections of grammatical errors, updated hyperlinks, or updated job titles are often necessary. Housekeeping edits are proposed to College Assembly and President's Cabinet without going through the full creation, revision, deletion policy and procedure process. This takes place during a ten-day review period wherein Cabinet or Assembly are notified of the minor or housekeeping edits and during that time, either body may request a full review of the policy or procedure.

The following policies are proposed to receive minor or housekeeping edits in November 2024. Policies are hyperlinked below. Policies with minor or housekeeping edits have been reviewed by the policy contact and by Cabinet and Assembly. Any member of the Board of Trustees may also request a full review.

[2000 Student Responsibility for Adherence to College Policies & Procedures](#)

- Updated titles and references to "published" documents.

[3110 Academic Credit for Prior Learning](#)

- Updated hyperlink and office/officer title.

[7050 College Signators](#)

- Updated title.

QUARTERLY REPORTS

A. Enrollment

Dr. Judith Hernández Chapar, Vice President of Student Affairs, introduced Steve Downing, Dean of Enrollment Management, who provided a summary of credit enrollment figures from the 2023-2024 academic/ fiscal year, Summer 2024, and the interim status of Fall 2024 enrollment.

Enrollments for 2023-2024 increased by about 9 percent from the prior year. Nearly all other SBCTC colleges saw similar growth with the system changes from 22-23 to 23-24 coming in at an 8% increase.

For this 2023-2024 academic/ fiscal year, summer quarter undergraduate enrollments exceeded projections, led by strong Running Start enrollments allowed for by recent legislative changes (as Running Start has historically not been available in summer quarters.) For this fall quarter so far, enrollments once again exceeded growth expectations, with most categories ahead of projections. Almost a third of undergraduate students are new to the college. Projections have been adjusted upward for many categories for the rest of this year, and growth is now anticipated over last year.

B. Finance

Dr. Jorge de la Torre, Vice President of Admin Services, introduced Ty Bergstrom, Executive Director of Finance, who provided an update on the results for the fiscal year ending June 30, 2024, along with an update on the projections of the current Fiscal Year 2025 budget.

The Fiscal Year 2024 year-end net operating margin increased to \$1.7M from the \$1.1M projected in late Spring 2024. Fiscal year 2024 revenues were \$3M (3%) higher than budgeted, while expenses were \$1.3M (1%) higher. Tuition was \$4.9M (9.4%) higher than budgeted for fiscal year 2024 and is 15.8% higher than the prior fiscal year.

Fiscal year 2025 revenue is projected to have 5.2% (\$2.9M) growth when compared to the adopted budget, but expenses are currently projected to be 3.2% higher (\$4.5M). The current projections show fiscal year 2025 ending with a \$1.8M operating margin deficit. This is in large part attributable to the \$1.6 M reduction in funding due to OFM's error. The administration is closely monitoring budget status and reviewing options for budget recalibration.

REPORTS

A. Diversity, Equity, and Inclusion Report

Dr. Consuelo Grier, Vice President of Diversity, Equity, and Inclusion (DEI), in response to national election, campus climate, and comments made prior and during Board meeting, acknowledged that business as usual felt disconnected with the outside world.

In response to comments made prior to, and during BOT meeting, Dr. Grier expressed concerns about faculty union's actions and remarks related to the pause of the diversity caucus listserv being incomplete, inaccurate, and rooted in misogyny.

Updates:

- The 2024 Equity Professional Development Day was successful and boasted high engagement.
- Post-election listening and processing circles were organized by Dir. Of Restorative Practices, Michelle Strange, and facilitated by trained facilitators across campus groups.
- Student groups are now meeting regularly in the Social Justice Center space on a weekly basis and SJC has been able to host other affinity groups across campus for meetings and events. The expansion of the space is a true asset to the college and community and has been wonderful to see its vibrancy.

B. President's Report

David May, President, provided the President's report:

- President May thanked Dr. Grier for the work she does in her role as Vice President of Diversity, Equity and Inclusion.
- A president's town hall is scheduled for November 18.
- At the December Board meeting, EAB will provide a presentation on strategic planning.
- Dean Liz Hollerman has been selected as the interim Associate Vice President of Academic Affairs.
- The Bellevue Bus Connector Project has reenergized, and future updates will be forthcoming.

C. Board Report

Board members provided individual Board reports:

- Chair Leigh reported that he is proud of Trustee Fukutaki and his new role as ACCT Chair.
- Trustee Fukutaki welcomed Trustee Sotelo, and thanked Bellevue College and Dr. Alicia Keating Polson for the support they provide.

UNSCHEDULED BUSINESS

There was no unscheduled business.

EXECUTIVE SESSION

At 3:45 PM, Chair Leigh announced the Board would convene for 30 minutes in executive session under [RCW 42.30.110\(1\)](#) for the following purpose: (i) To review the performance of a public employee. Chair Leigh announced that no final action would be taken during the executive session.

The executive session ended at 4:15 PM.

ADJOURNMENT

There being no further business, Chair Leigh adjourned the Board of Trustees meeting at 4:15 PM.

Richard Leigh
Chair, Board of Trustees
Community College District VIII

ATTEST:

Alicia Keating Polson
Secretary, Board of Trustees
Community College District VIII



REGULAR MEETING AGENDA ITEM

PROGRAM SPOTLIGHT: CRIMINAL JUSTICE AND PSYCHOLOGY

Information

Description

Program Spotlight presentations are designed to provide a brief overview and key insights about specific programs or initiatives at Bellevue College. This month's Program Spotlight presentation will be focused on two academic programs within the Social Science Division.

The Social Science Division consists of the following programs: Anthropology, Business Administration Transfer, Criminal Justice, Cultural & Ethnic Studies, Economics, Geography, History, International Studies, Political Science, Psychology, and Sociology. The two programs that will be featured in the December Program Spotlight presentation are Criminal Justice and Psychology. Charlene Freyberg, Professor & Program Chair of the Criminal Justice program and Dr. Deepti Karkhanis, Professor & Program Chair of the Psychology program will present.

Criminal Justice

The Criminal Justice program at Bellevue College is an interdisciplinary social science approach involving the study of crime and societal responses to it. The program of study offered through the Criminal Justice program provides students with knowledge of the components of the criminal justice system (i.e., law enforcement, court systems, corrections) and stages within the criminal justice process. The curriculum includes coursework in criminal justice and criminology; law enforcement and criminal justice ethics; criminal and constitutional law; and written, verbal, non-verbal and intercultural communications. The department offers a variety of criminal justice courses to prepare students either for immediate employment or for transfer to a university bachelor's degree.

Psychology

Psychology is the scientific study of behavior and mental processes. It is a discipline, a major subject of study in colleges and universities. It is a science, a method of conducting research and understanding behavioral data. Psychology is also a profession, a calling that requires one to apply special knowledge, abilities and skills to solve human problems.

Psychologists study a wide range of human and animal behavior, ranging from child development to abnormal behavior, from brain functioning to personality measurement. In contrast to other behavioral sciences, psychology typically focuses on the individual and the physiological, cognitive, and social processes that impact individual behavior.

The Psychology Department at Bellevue College offers freshman and sophomore-level courses in psychology appropriate for people planning to major in psychology as well as students in related fields. Courses available include introductory psychology, psychology as natural science, research methods,

learning theory, the psychology of sex differences and applied, abnormal, developmental, personality, social and cross-cultural psychology. Special session courses or interdisciplinary courses with other college faculty are also available periodically. Most psychology courses fulfill social science distribution requirements for Bellevue College's associate in arts and sciences degree.

Background/Supplemental Information

PowerPoint presentation

Prepared by: Jess Clark, Provost & Vice President of Academic Affairs, and Sheila Lozan, Interim Dean of Social Science

CRIMINAL JUSTICE PROGRAM

BY: CHARLENE FREYBERG
DEPARTMENT CHAIR



Former student Carol Xie (King County Prosecutor's Office) with
Chief Justice Steven Gonzalez, Justice Barbara Madsen, and Charlene Freyberg



DEGREES AND TRANSFER OPTIONS

- Students can obtain an AAS-T Direct Transfer Agreement (DTA) with a concentration in Criminal Justice (20 core course credits: Intro. to Criminal Justice, Criminology, Criminal Law and Applied Ethics in Criminal Justice)
- AAS-T DTA students can go into 4-year programs at UW-Tacoma, Washington State University, Eastern Washington University or Central Washington University's Criminal Justice programs
- Students can obtain an AAS-T in Criminal Justice (Professional-Technical Degree) which prepares them to go directly into the workforce (law enforcement, judicial systems or corrections systems)
- Students in the AAS-T in Criminal Justice can also transfer directly as a junior into the University of Washington-Tacoma Criminal Justice bachelor's program with our articulation agreement (only 2-year CJ program who has this in WA state)

PROGRAM HIGHLIGHTS

- Overall largest 2-year Criminal Justice Program (in course offerings and FTE's in Washington State)
- Ranked #2 best online program in Washington state (behind WSU who is top 25 programs in country)
- Currently leading the statewide Criminal Justice Workgroup with ten colleges in attendance at annual meeting in October at Bellevue College
- Special Guest Monica Alexander head of the Washington State Criminal Justice Training Center (WSCJTC) committed to collaboration with the community colleges on educational training for law enforcement in the 2-year CJ programs



WHAT ARE THEY DOING NOW? PAST GRADUATES FROM BELLEVUE COLLEGE'S CRIMINAL JUSTICE PROGRAM

- Student is a Lieutenant at Inglewood Correctional Facility (Federal Prison in Colorado)
- Student is Captain (featured picture of Austin Gidlof) at the Medina Police Department working on multi-jurisdiction taskforce for human trafficking.
- Students in University of Washington and Seattle University's law program (3rd year) with internships in the King County Prosecutor and Public Defenders Offices.
- Student working as data analysis with the Bureau of Justice Statistics in Washington D.C.
- Student in Criminology doctoral program at University of Maryland (ranked best CJ PhD program in the country)



PSYCHOLOGY PROGRAM

By: DEEPTI KARKHANIS

Department Chair

PSI BETA: BC STUDENTS CONDUCTING PSYCHOLOGICAL RESEARCH AND PRESENTING AT NATIONAL CONFERENCES



Students with their mentor and research poster at WPA 2023



Celeste Lonson



Jennifer Parada

- Psychology faculty members Celeste Lonson and Jennifer Parada mentor Psi Beta students to conduct psychological research.
- Our faculty mentoring and student conference participation have been transformative and driving student achievement and professional development. These initiatives are crucial to our continued success.

Moods Between Seasons: Discovering a Possible Link Between Social Tendencies and Overall Seasonal Preference

Atlas Hope and Kate Goldstein
Psi Beta Honors Society

Focus of Current Study
We wanted to see if individuals' happiness correlated to warmer seasons and social activity.
• **Hypothesis:** Individuals would recall their most social season as their favorite, regardless of personal weather preference.

Introduction
Mood and behavior are connected to weather, but the relationship between mood and social behavior with changing seasons is yet to be fully investigated. Studies have shown a correlation between mood improvement due to warmer climates and increased quality time with loved ones. One study found that exposure to bright light is associated with positive social interactions (Rot, et al., 2023). Additionally, it has been found that college-aged students' mood relates to their favorite season (Kim, 2023).
Research Question: Do people's preferences for a certain season have to do with their level of socialness in that season?

Method
Participants completed two surveys:
• Survey 1: Taken in early winter 2023
• Survey 2: Taken in late winter 2024
Participants were asked about temperature tolerance, favorite season, and social behavior during each season. They were also asked to recall memories of how they felt in each season, their favorite social activity, and their favorite season.

Participants
Gender: 41 Female, 14 Male, 12 Non-binary or Third Gender, 2 Genderfluid, Agender, or Genderqueer, 1 Chose not to say.
Race: 66.2% White, 16.2% race not listed, 11.8% Asian, 4.4% Black or African American and 1.4% as Native Hawaiian, Pacific Islander, American Indian or Alaskan Native.
Age: 47.1% were between 18-20, 26.5% were between 21-25, 14.7% were between 26-33, 8.8% between 34-37, and 2.9% were 38-62.

Results
Participants reported feeling less calm in early winter ($M = 2.70, SD = .84$) than in late winter ($M = 2.97, SD = .86$), $t(65) = -2.214, p = .03$.
Participants reported feeling sad and isolated in the winter, early winter survey results ($r = .655 = .276, p = .024$) correlated to late winter survey results ($r = .655 = .268, p = .032$).

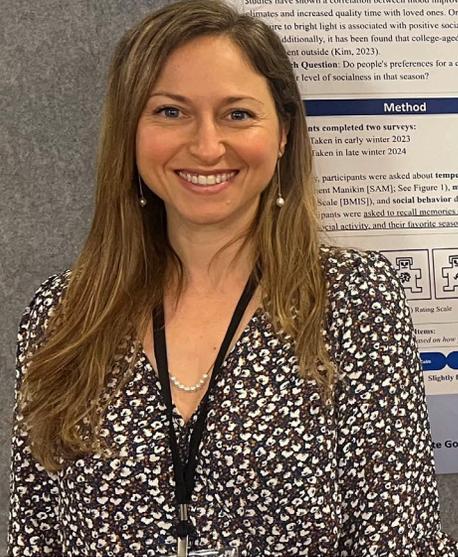
Figure 1: Favorite Season Comparison

Table 1: Correlations Between Mood and Time Spent with Others

Variables	Early Winter (Survey 1)	Late Winter (Survey 2)
Sadness and time spent alone	$r = .655 = .276, p = .024$	$r = .655 = .268, p = .032$
Happiness and time spent with others (summer)	$r = .655 = .324, p = .007$	$r = .655 = .143, p = .261$

Discussion
Our findings show an important potential correlation between increased sadness during periods of isolation in winter. Participants who spent more time alone during the winter reported feeling sadder by late winter. While some participants changed their most sad or happy season, participants were very unlikely to change their favorite season.
Limitations: The holidays may have affected our results, and the discrepancy in recollection of the holidays may have affected people's answers in late winter.
Conclusions: We conclude that no matter the weather, or mood fluctuation, people have a preferred season that stays consistent. We found the hours reported outside was possibly related to social interactions and mood, and this is a direction we can go in for future studies.

Thank you!



How Does Screen Time Impact the Social Well-being of College Students?

Isabel Motta, Kaitlyn Martinez, Bellevue College, Psi Beta Honors Society

Introduction
College students spend a significant amount of time on their smartphones, which can impact their social well-being. This study aims to explore the relationship between screen time and social well-being in college students.
Methods: A survey was distributed to college students, and the survey questions were designed to measure screen time and social well-being.
Results: The study found a positive correlation between screen time and social well-being. Participants who spent more time on their smartphones reported higher levels of social well-being.
Conclusion: The study suggests that screen time can have a positive impact on social well-being, but it is important to use technology responsibly.

Figure 1: Age Demographics

Figure 2: Average Screen Time and Social Well-being

Thank you!



Exploring Academic Burnout Among the College Students

Rachel K. Chew & Sadaba Sabar, Psi Beta Honors Society, Bellevue College

Introduction
Academic burnout has been a growing concern among students due to its negative impact on their mental health and academic performance. This study aims to explore the relationship between academic burnout and social well-being in college students.
Methods: A survey was distributed to college students, and the survey questions were designed to measure academic burnout and social well-being.
Results: The study found a negative correlation between academic burnout and social well-being. Participants who reported higher levels of academic burnout reported lower levels of social well-being.
Conclusion: The study suggests that academic burnout can have a negative impact on social well-being, and it is important to address burnout in college students.

Figure 2: Average Burnout Score

Thank you!



PSI BETA STUDENTS PRESENTING POSTERS AT WPA 2024 IN CALIFORNIA

HOW DO PSYCHOLOGY FACULTY MEMBERS STAY CURRENT IN THEIR FIELD AND MAINTAIN EXPERTISE IN THEIR DISCIPLINE?

- Leo Kiralla recently earned his Ph.D. and shares his insights on veterans with PTSD and trauma-informed therapy with students and colleagues.



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Summary

Lifespan Development aligns to the topics and objectives of most introductory developmental psychology courses taught across departments. Grounded in foundational theories and scientific research, the text teaches students about core aspects of human development—physical, cognitive, social, emotional—across the lifespan. A primary goal of the book is to incorporate content, scholarship, and activities that explore a variety of perspectives that encourage all students to feel seen and included.

Lifespan Development strives to openly address complex topics with scholarly responsibility and an effort to increase equity and inclusion in the research presented, as well as to foster student engagement in the classroom through relevant examples and applications. Focused on driving meaningful and memorable learning experiences, the narrative places concepts in contexts that give students the means to understand human development and how that knowledge can be applied to and improve their own lives and the lives of others.

Senior Contributing Authors

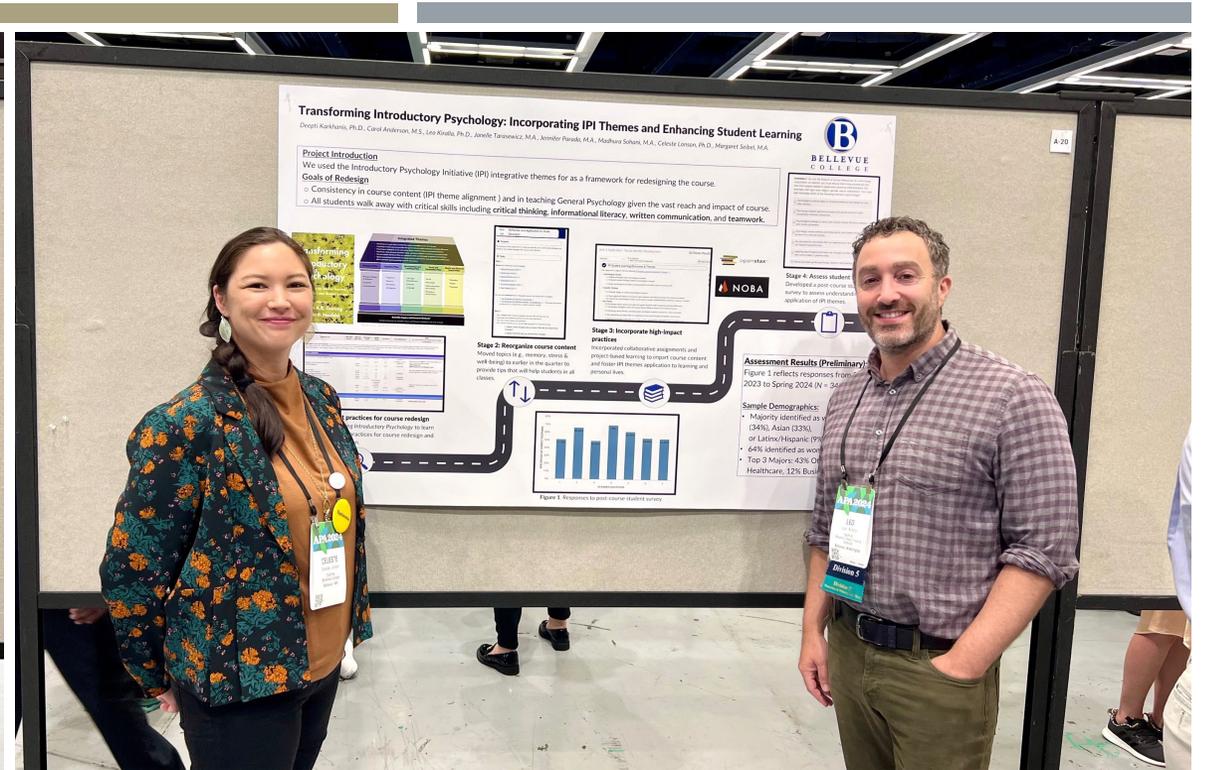
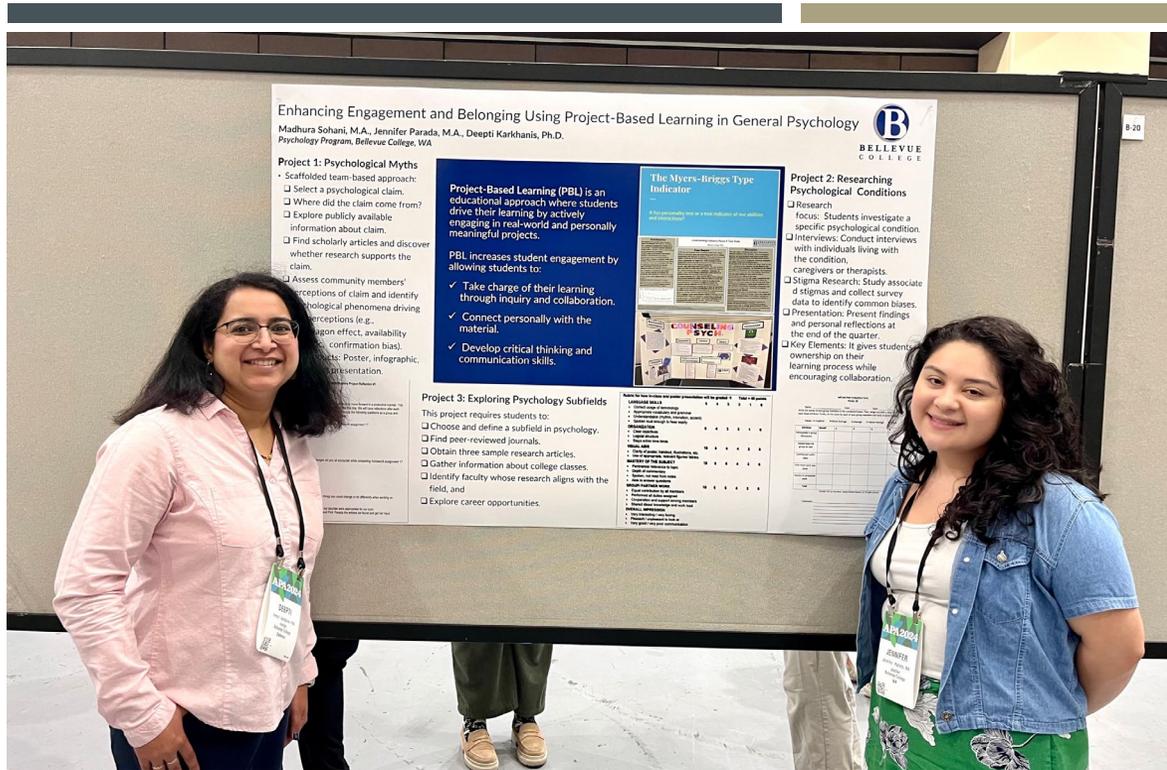
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Kathleen Hughes, University of Calgary
DeepTi Karkhanis, Bellevue College

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FACULTY PRESENTING RESEARCH ON THE TEACHING OF PSYCHOLOGY AT A NATIONAL CONFERENCE (APA 2024)

Poster 1: Project-based Learning for students taking General Psychology course

Poster 2: Transforming General Psychology to incorporate APA's IPI themes and LOs



REGULAR MEETING AGENDA ITEM

REVISION OF POLICY 2050/WAC 132H-126 STUDENT CONDUCT CODE

First Read

Description

WAC 132H-126 and policy 2050, Student Conduct Code, has had interim/temporary status per the U.S. Department of Education's issuance of the "Final Rule" on Title IX regulations as of July 29, 2024. A 45-day comment period was held from September 25 - November 12, 2024, and a public hearing was held on October 22, 2024.

Analysis

On April 19, 2024, the U.S. Department of Education released its final rule to fully effectuate Title IX's promise that no person experiences sex discrimination in federally funded education. Before issuing the proposed regulations, the Department received feedback on its Title IX regulations, as amended in 2020, from a wide variety of stakeholders.

The final regulations strengthen several major provisions from the current regulations and provide schools with information to meet their Title IX obligations while providing appropriate discretion and flexibility to account for variations in school size, student populations, and administrative structures. The final regulations also provide greater clarity regarding: the definition of "sex-based harassment"; the scope of sex discrimination, including schools' obligations not to discriminate based on sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity; and schools' obligations to provide an educational environment free from discrimination based on sex. Additional edits to policy 2050 student conduct code include a new reference to artificial intelligence under "academic dishonesty," and emphasis on the use of designated smoking areas on campus, at least 25 feet from any building.

Comments Received

No comments were received from the college community during the public comment period 9/25/24-11/12/24. Five individuals attended the October 22, 2024 public hearing on Zoom at 2:00pm pacific. Two comments were received during the hearing, the first of which was incorporated in the final draft.

- Change sanction of "dismissal" to "expulsion;" change term to prevent confusion around dismissal of a complaint (two other individuals in favor)
- Need for a policy and procedures around non-registered individuals in the classroom (tabled).

Recommended Action

That the Board of Trustees of Community College District VIII approves the revision of Policy 2050 and WAC 132H-126: Student Conduct Code at their February 26, 2025 meeting.

Prepared by: Dr. Lori McRea Keller, Director of Policies & Special Projects
loreen.keller@bellevuecollege.edu

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-010 Authority. The board of trustees, acting pursuant to RCW 28B.50.140(14), delegates to the president of Bellevue College the authority to administer student disciplinary action. Administration of the disciplinary procedures is the responsibility of the (~~provost for academic and~~) vice president of student affairs or designee and/or the designated student conduct officer. (~~The~~) Except in cases involving reports of sex discrimination, including sex-based harassment, a student conduct officer, or delegate, shall serve as the principal investigator and administrator for reported violations of this code.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-010, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-010, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 23-04-040, filed 1/25/23, effective 2/25/23)

WAC 132H-126-030 Statement of jurisdiction. (1) The student conduct code shall apply to conduct by students or student groups that occurs:

- (a) On college (~~(premises)~~) property;
- (b) At or in connection with college-sponsored activities; or
- (c) Off-campus, if in the judgment of the college the conduct adversely affects the college community (~~(or)~~), the pursuit of its objectives, or the ability of a student or staff to participate in the college's programs and activities.

(2) Jurisdiction extends to locations in which students are engaged in official college activities including, but not limited to, foreign or domestic travel, activities funded by the Bellevue College's associated student government, athletic events, student groups, training internships, cooperative and distance education, online education, internships, practicums, supervised work experiences, (~~(or)~~) any other college-sanctioned social or club activities (~~(and)~~), or college-sponsored housing.

(3) The college has sole discretion, on a case-by-case basis, to determine whether the student conduct code will be applied to conduct by students or student groups that occurs off campus.

(4) Students are responsible for their conduct from the time of application for admission through the last day of enrollment or actual (~~receipt~~) award of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment.

(5) These standards shall apply to a student's conduct even if the student withdraws from college while a disciplinary matter is pending.

(6) In addition to initiating discipline proceedings for violation of the student conduct code, the college may refer any violations of federal, state, or local laws to civil and criminal authorities for disposition. The college shall proceed with student disciplinary proceedings regardless of whether the underlying conduct is subject to civil or criminal prosecution.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 23-04-040, § 132H-126-030, filed 1/25/23, effective 2/25/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20

U.S.C. § 1681 et seq. WSR 19-01-082, § 132H-126-030, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 23-04-040, filed 1/25/23, effective 2/25/23)

WAC 132H-126-040 Definitions. The following definitions shall apply for the purposes of this student conduct code:

(1) "**Business day**" means a weekday, excluding weekends and college holidays.

(2) "**College official**" is an employee of the college performing assigned administrative, security, professional, or paraprofessional duties.

(3) "**College** (~~premises~~ shall include all campuses of the college, wherever located, and includes all land, buildings, facilities, vehicles, equipment, other property owned, used, or controlled by the college, study abroad program, retreat, and conference sites, and college-sponsored and/or college-hosted online platforms)) property" shall include, but not be limited to, all campuses of the college, wherever located, and all college-controlled, owned, rented, leased, occupied, or used land, buildings, structures,

property, vehicles, equipment, office space, parking lots, any other property and/or college-hosted online platforms utilized by the college for any education programs and activities.

(4) **"Complainant"** (~~(is a student or another member of the college community who is allegedly directly affected by a reported violation of this student conduct code. The complainant may be the reporting party, but not necessarily; witnesses or other third parties may report concerns. In any case involving a report of sexual misconduct as defined in this student conduct code, a complainant is afforded certain rights under this student conduct code including, but not limited to:~~

~~(a) The right to be informed of all orders issued in the disciplinary case in which this person is a complainant;~~

~~(b) The right to appeal a disciplinary decision; and~~

~~(c) The right to be accompanied by a process advisor.)) means the following individuals who are alleged to have been subjected to conduct that would constitute sex discrimination:~~

(a) A student or employee; or

(b) A person other than a student or employee who was participating or attempting to participate in the college's education program or activity at the time of the reported discrimination.

(5) **"Conduct review officer"** is (~~(the provost for academic and student affairs or designee or other)~~) a college administrator designated by the president to be responsible for receiving and reviewing or referring appeals of student disciplinary actions in accordance with the procedures of this code. (~~(The president is authorized to reassign any and all of the conduct review officer's duties or responsibilities, as set forth in this chapter, as may be reasonably necessary.)~~)

(6) **"Disciplinary action"** is the process by which the student conduct officer imposes discipline against a student for a violation of the student conduct code. A written or verbal warning is not disciplinary action.

(7) **"Disciplinary appeal"** is the process by which an aggrieved (~~(student)~~) party can appeal the discipline imposed by the student conduct officer. Disciplinary appeals from a suspension in excess of 10 instructional days or (~~(a dismissal)~~) an expulsion are heard by the student conduct committee. Appeals of all other appealable disciplinary action shall be reviewed through brief adjudicative proceedings (BAP).

(8) **"Filing"** is (~~(the process by which)~~) how a document is officially delivered to a college official responsible for

facilitating a disciplinary review. Papers required to be filed shall be deemed filed upon actual receipt during office hours at the office of the specified college official. Unless otherwise provided, filing shall be accomplished by:

(a) Hand delivery of the document to the specified college official or college official's assistant; or

(b) Sending the document by email (~~and first class mail~~) to the specified college official's college email (~~and office address~~).

(9) **"Pregnancy or related conditions"** means:

(a) Pregnancy, childbirth, termination of pregnancy, or lactation;

(b) Medical conditions related to pregnancy, childbirth, termination of pregnancy, or lactation; or

(c) Recovery from pregnancy, childbirth, termination of pregnancy, lactation, or related medical conditions.

(10) "President" is the president of the college. The president is authorized to:

(a) Delegate any of their responsibilities as set forth in this chapter as may be reasonably necessary; and

(b) Reassign any and all duties and responsibilities as set forth in this chapter as may be reasonably necessary.

(11) "Process advisor" is a person selected by a respondent or a complainant to provide support and guidance during disciplinary proceedings under this student conduct code.

~~((+10))~~ (12) "Program" or "programs and activities" means all operations of the college.

(13) "Relevant" means related to the reports of sex discrimination under investigation. Questions are relevant when they seek evidence that may aid in showing whether the reported sex discrimination occurred, and evidence is relevant when it may aid a decision maker in determining whether the reported sex discrimination occurred.

(14) "Remedies" means measures provided to a complainant or other person whose equal access to the college's educational programs and activities has been limited or denied by sex discrimination. These measures are intended to restore or preserve that person's access to educational programs and activities after a determination that sex discrimination has occurred.

(15) "Respondent" is a student against whom disciplinary action is initiated. ~~((Each respondent is afforded certain rights including, but not limited to:~~

~~(a) The right to be presumed not responsible for the reported misconduct unless or until a determination of responsibility is reached after completion of the disciplinary process;~~

~~(b) The right to be informed of all orders issued in the respondent's disciplinary case;~~

~~(c) The right to appeal a disciplinary decision; and~~

~~(d) The right to be accompanied by a process advisor.~~

~~(11))~~ (16) **"Service"** is the process by which a document is officially delivered to a party. Service is deemed complete upon hand delivery of the document or upon the date the document is emailed ~~((and deposited in the mail))~~. Unless otherwise provided, service upon a party shall be accomplished by:

(a) Hand delivery of the document to the party; or

(b) Sending the document by email ~~((and by certified mail or first class mail to the party's last known address))~~ to the party's official college email.

~~((12) **"Sexual misconduct"** includes prohibited sexual or gender-based conduct by a student including, but not limited to, sexual harassment, sexual violence, sexual exploitation, indecent exposure, dating violence, or domestic violence.~~

~~(13))~~ (17) "Student" includes all persons taking courses at or through the college, whether on a full-time or part-time basis, and whether such courses are credit courses, noncredit courses, online courses, or otherwise. Persons who withdraw, graduate, or complete courses after the date of a reported violation, who are not officially enrolled for a particular term but who have a continuing relationship with the college, or who have been notified of their acceptance for admission are considered (~~"students."~~) a "student" for purposes of this code.

~~((14))~~ (18) "Student conduct officer" is a college administrator designated by the president (~~or provost for academic and student affairs or designee~~) to be responsible for implementing and enforcing the student conduct code. (~~The president or provost for academic and student affairs or designee is authorized to reassign any and all of the student conduct officer's duties or responsibilities, as set forth in this chapter, as may be reasonably necessary.~~

~~(15))~~ (19) "Student employee" means an individual who is both a student and an employee of the college. When a complainant or respondent is a student employee, the college must make a fact-specific inquiry to determine whether the individual's primary relationship with the college is to receive an education; and whether

any reported student conduct code violation including, but not limited to, sex-based harassment, occurred while the individual was performing employment-related work.

(20) **"Student group"** is a student organization, athletic team, or living group including, but not limited to, student clubs and organizations, members of a class or student cohort, student performance groups, and student living groups within student housing.

~~((16) **"The president"** is the president of the college. The president is authorized to delegate any and all of their responsibilities, as set forth in this chapter, as may be reasonably necessary.))~~

(21) **"Supportive measures"** means reasonably available, individualized and appropriate, nonpunitive and nondisciplinary measures offered by the college to a complainant or respondent without unreasonably burdening either party, and without fee or charge for purposes of:

(a) Restoring or preserving a party's access to the college's educational program or activity, including measures that are designed to protect the safety of the parties or the college's educational environment; or providing support during the college's investigation

and disciplinary procedures, or during any informal resolution process; or

(b) Supportive measures may include, but are not limited to: Counseling; extensions of deadlines and other course-related adjustments; campus escort services; increased security and monitoring of certain areas of campus; restriction on contact applied to one or more parties; a leave of absence; change in class, work, housing, or extracurricular or any other activity, regardless of whether there is or is not a comparable alternative; and training and education programs related to sex-based harassment.

(22) "Title IX coordinator" is the administrator responsible for processing complaints of sex discrimination, including sex-based harassment, and overseeing investigations and informal resolution processes in accordance with college policy.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 23-04-040, § 132H-126-040, filed 1/25/23, effective 2/25/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-040, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-040, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 23-04-040, filed 1/25/23, effective 2/25/23)

WAC 132H-126-100 Prohibited student conduct. The college may impose disciplinary sanctions against a student or a college-sponsored student group who commits ~~((or)),~~ attempts to commit, ~~((or))~~ aids, abets, incites, encourages, or assists another person to commit ~~((the following acts))~~ an act(s) of misconduct:

(1) **Abuse of others.** Assault, physical abuse, verbal abuse, threat(s), intimidation, or other conduct that harms, threatens, or is reasonably perceived as threatening the health or safety of another person or another person's property unless otherwise protected by law.

(2) **Abuse in later life.**

(a) Neglect, abandonment, economic abuse, or willful harm of an adult aged 50 or older by an individual in an ongoing relationship of trust with the victim; or

(b) Domestic violence, dating violence, sexual assault, or stalking of an adult aged 50 or older by any individual; and

(c) Does not include self-neglect.

(3) **Abuse of the student conduct process.**

(a) Abuse of the student conduct process includes:

(i) Attempting to influence the impartiality or participation of any decision maker including a student conduct officer, conduct review officer, or presiding student conduct committee member;

(ii) Influencing or attempting to influence another person to commit an abuse of the student conduct process;

(iii) Harassment or intimidation of any participant in the student conduct process; or

(iv) Submitting or providing false or misleading information in bad faith or with a view to personal gain or intentional harm to another in the conduct process.

(b) This provision does not apply to reports made or information provided in good faith, even if the respondent is ultimately found not responsible in that conduct proceeding.

(4) **Academic dishonesty.** Any act of academic dishonesty including, but not limited to, cheating, plagiarism, and fabrication. The decision to bring a student conduct proceeding under this code for academic dishonesty is at the sole discretion of the student conduct officer. Nothing in this code prohibits instructors and/or academic divisions or departments from imposing academic consequences, up to and including a failing grade in an academic course or dismissal from an academic program, in response to academic dishonesty. Policies and

procedures governing the imposition of academic consequences for academic dishonesty can be found in the course syllabus and any applicable program handbook.

(a) **Cheating.** Any attempt to give or obtain unauthorized assistance relating to the completion of an academic assignment.

(b) **Plagiarism.** Taking and using as one's own, without proper attribution, the ideas, writings, or work of another person or artificial intelligence in completing an academic assignment. Prohibited conduct may also include the unauthorized submission for credit of academic work that has been submitted for credit in another course.

(c) **Fabrication.** Falsifying data, information, or citations in completing an academic assignment. Fabrication also includes providing false or deceptive information to an instructor concerning the completion of an assignment.

(d) (~~**Multiple submissions.** Submitting the same work in separate courses without the express permission of the instructor(s).~~

~~(e))~~ **Deliberate damage.** Taking deliberate action to destroy or damage another's academic work or college property (~~(in order)~~) to gain an advantage for oneself or another.

(5) **Acts of dishonesty.** Acts of dishonesty include, but are not limited to:

(a) Forgery, alteration, submission of falsified documents, or misuse of any college document, record, or instrument of identification;

(b) Tampering with an election conducted by or for college students; (~~(or)~~)

(c) Furnishing false information, or failing to furnish correct information, in response to the reasonable request or requirement of a college official or employee; or

(d) Knowingly making a false statement or submitting false information in relation, or in response, to a college academic or disciplinary investigation or process.

(6) **Alcohol.** Use, possession, manufacture, or distribution of alcoholic beverages or paraphernalia (except as expressly permitted by college policies, and federal, state, and local laws), or public intoxication on college (~~(premises)~~) property or at college-sponsored events. Alcoholic beverages may not, in any circumstance, be used by, possessed by, or distributed to any person not of legal age.

(7) **Cyber misconduct.** Cyberstalking, cyberbullying, or online harassment. Use of electronic communications including, but not

limited to, electronic mail, text messaging, social media sites, or applications (apps), to harass, abuse, bully, or engage in other conduct that harms, threatens, or is reasonably perceived as threatening the health or safety of another person. Prohibited activities include, but are not limited to, unauthorized monitoring of another's electronic communications or computer activities directly or through spyware, sending threatening emails or ~~((texts))~~ messages, disrupting electronic communications with spam or by sending a computer virus, ~~((or))~~ sending false emails or texts to third parties using another's identity (spoofing), nonconsensual recording of sexual activity, and nonconsensual distribution of a recording of sexual activity.

(8) ~~((**Dating violence.** Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person:~~

~~(a) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and~~

~~(b) Where the existence of such a relationship shall be determined based on a consideration of the following factors:~~

~~(i) The length of the relationship;~~

~~(ii) The type of relationship; and~~

~~(iii) The frequency of interaction between the persons involved in the relationship.~~

~~(9))~~ **Discriminatory harassment.**

(a) Unwelcome and offensive conduct, including verbal, nonverbal, or physical conduct, not otherwise protected by law, that is directed at a person because of such person's protected status and that is sufficiently severe, persistent, or pervasive so as to:

(i) Limit the ability of a student to participate in or benefit from the college's educational and/or social programs and/or student housing;

(ii) Alter the terms of an employee's employment; or

(iii) Create an intimidating, hostile, or offensive environment for other campus community members.

(b) Protected status includes a person's race; color; creed/religion; national origin; presence of any sensory, mental or physical disability; use of a trained service animal; sex, including pregnancy; marital status; age; genetic information; sexual orientation; gender identity or expression; (~~honorably discharged~~) veteran or military status; HIV/AIDS and hepatitis C status; or membership in any other group protected by federal, state, or local law.

(c) Discriminatory harassment may be physical, verbal, or nonverbal conduct and may include written, social media, and electronic communications not otherwise protected by law.

~~((10))~~ (9) **Disorderly conduct.** Conduct that is disorderly, lewd, or indecent; disturbing the peace; or assisting or encouraging another person to disturb the peace.

~~((11))~~ (10) **Disruption or obstruction.** Disruption or obstruction of any instruction, research, administration, disciplinary proceeding, or other college activity, including the obstruction of the free flow of pedestrian or vehicular movement on college property or at a college activity, or any activity that is authorized to occur on college property, whether ~~((or not))~~ actually conducted or sponsored by the college.

~~((12)) **Domestic violence.** Use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person:~~

~~(a) Who is a current or former spouse or intimate partner of the victim, or a person similarly situated to a spouse of the victim under the domestic or family violence laws of the state of Washington;~~

~~(b) Who is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;~~

~~(c) Who shares a child in common with the victim; or~~

~~(d) Who commits acts against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the state of Washington, RCW 26.50.010.~~

~~(13))~~ (11) **Economic abuse.** In the context of domestic violence dating violence, economic abuse includes behavior that is coercive, deceptive, or unreasonably controls or restrains a person's ability to acquire, use, or maintain economic resources to which they are entitled, including using coercion, fraud, or manipulation to:

(a) Restrict a person's access to money, assets, credit, or financial information;

(b) Unfairly use a person's personal economic resources, including money, assets, and credit, for one's own advantage; or

(c) Exert undue influence over a person's financial and economic behavior or decisions, including forcing default on joint or other financial obligations, exploiting powers of attorney, guardianship, or

conservatorship, or failing or neglecting to act in the best interests of a person to whom one has a fiduciary duty.

~~((14))~~ (12) **Ethical violation.** The breach of any generally recognized and published code of ethics or standards of professional practice that governs the conduct of a particular profession for which the student is taking a course or is pursuing as an educational goal or major.

~~((15))~~ (13) **Failure to comply with directive.** Failure to comply with the reasonable direction of a college official or employee who is acting in the legitimate performance of their duties, including failure to properly identify oneself to such a person when requested to do so.

~~((16))~~ (14) **Harassment or bullying.** Conduct unrelated to a protected class that is unwelcome and sufficiently severe, persistent, or pervasive such that it could reasonably be expected to create an intimidating, hostile, or offensive environment, or has the purpose or effect of unreasonably interfering with a person's academic or work performance, or a person's ability to participate in or benefit from the college's programs, services, opportunities, or activities.

(a) Harassing conduct may include, but is not limited to, physical, verbal, or nonverbal conduct, including written, social media and electronic communications unless otherwise protected by law.

(b) For purposes of this code, "bullying" is defined as repeated or aggressive unwanted behavior not otherwise protected by law when a reasonable person would feel humiliated, harmed, or intimidated.

(c) For purposes of this code, "intimidation" is an implied threat. Intimidation exists when a reasonable person would feel threatened or coerced even though an explicit threat or display of physical force has not been made. Intimidation is evaluated based on the intensity, frequency, ~~((or))~~ context, and duration of the comments or actions.

~~((17))~~ (15) **Hazing.**

(a) Hazing is any act committed as part of:

(i) A person's recruitment, initiation, pledging, admission into, or affiliation with a student group; or

(ii) Any pastime or amusement engaged in with respect to such a student group that causes, or is likely to cause, bodily danger or physical harm, or serious psychological or emotional harm, to any student.

(b) Examples of hazing include, but are not limited to:

(i) Causing, directing, coercing, or forcing a person to consume any food, liquid, alcohol, drug, or other substance which subjects the person to risk of such harm;

(ii) Humiliation by ritual act;

(iii) Striking another person with an object or body part;

(iv) Causing someone to experience excessive fatigue, or physical and/or psychological shock; or

(v) Causing someone to engage in degrading or humiliating games or activities that create a risk of serious psychological, emotional, and/or physical harm.

(c) "Hazing" does not include customary athletic events or other similar contests or competitions.

(d) Consent is not a valid defense against hazing.

~~((18))~~ (16) **Indecent exposure.** The intentional or knowing exposure of a person's genitals or other private body parts when done in a place or ~~((manner in which))~~ way such exposure is likely to cause affront or alarm. Breastfeeding or expressing breast milk is not indecent exposure.

~~((19))~~ (17) **Cannabis or other drugs.**

(a) **Cannabis.** The use, possession, growing, delivery, sale, or being visibly under the influence of cannabis or the psychoactive

compounds found in cannabis and intended for human consumption, regardless of form, or the possession of cannabis paraphernalia on college (~~(premises)~~) property or college-sponsored events. While state law permits the recreational use of cannabis, federal law prohibits such use on college (~~(premises)~~) property or in connection with college activities.

(b) **Drugs.** The use, possession, production, delivery, sale, or being under the influence of any prescription drug or possession of drug paraphernalia, including anabolic steroids, androgens, or human growth hormones as defined in chapter 69.41 RCW, or any other controlled substance under chapter 69.50 RCW, except as prescribed for a student's use by a licensed practitioner.

~~((+20+))~~ (18) **Misuse of electronic resources.** Theft or other misuse of computer time or other electronic information resources of the college. Such misuse includes, but is not limited to:

(a) Unauthorized opening of a file, message, or other item;

(b) Unauthorized duplication, transfer, or distribution of a computer program, file, message, or other item;

(c) Unauthorized use or distribution of someone else's password or other identification;

(d) Use of computer time or resources to interfere with someone else's work;

(e) Use of computer time or resources to send, display, or print an obscene or abusive message, text, or image;

(f) Use of computer time or resources to interfere with normal operation of the college's computing system or other electronic information resources;

(g) Use of computer time or resources in violation of applicable copyright or other law;

(h) Adding to or otherwise altering the infrastructure of the college's electronic information resources without authorization; or

(i) Failure to comply with the college's electronic use policy.

~~((21))~~ (19) **Property violation.** Damage to, misappropriation of, unauthorized use or possession of, vandalism of, or other nonaccidental damaging or destruction of college property or the property of another person. Property, for purposes of this subsection, also includes computer passwords, access codes, identification cards, personal financial account numbers, other confidential personal information, intellectual property, and college trademarks.

~~((22))~~ (20) **Retaliation.** Harming, threatening, intimidating, coercing, or ~~((taking adverse action of any kind against a person~~

~~because such person reported a violation of this code or college policy, provided information about a reported violation, or participated as a witness or in any other capacity in a college investigation or disciplinary proceeding.~~

~~(23)) other adverse action taken against any individual for reporting, providing information, exercising one's rights or responsibilities, participating, or refusing to participate, in the process of responding to, investigating, or addressing allegations or violations of federal, state, or local law, or college policies.~~

(21) Safety violations. ~~((Safety violations include committing any)) Nonaccidental, reckless, or unsafe ((act)) conduct that ((endangers others, failing to follow established safety procedures (e.g., failing to evacuate during a fire alarm), or interfering with or otherwise compromising any college equipment relating to the safety and security of the campus community including, but not limited to, tampering with fire safety or first-aid equipment, or)) interferes with or otherwise compromises any college policy, equipment, or procedure relating to the safety and security of the campus community, including tampering with fire safety equipment and triggering false alarms or other emergency response systems.~~

((+24)) (22) **Sexual exploitation.** Taking nonconsensual or abusive sexual advantage of another for the respondent's own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, when the behavior does not otherwise constitute one of the other (~~sexual misconduct~~) sex-based harassment offenses described herein. Examples of sexual exploitation may include, but are not limited to:

(a) Invading another person's sexual privacy;

(b) Prostituting another person;

(c) Nonconsensual photography and digital or video recording of nudity or sexual activity, or nonconsensual audio recording of sexual activity;

(d) Unauthorized sharing or distribution of photographs or digital or video recording of nudity or sexual activity, or audio recording of sexual activity, unless otherwise protected by law;

(e) Engaging in voyeurism. A person commits voyeurism if they knowingly view, photograph, record, or film another person, without that person's knowledge and consent, while the person being viewed, photographed, recorded, or filmed is in a place where the person has a reasonable expectation of privacy;

(f) Knowingly or recklessly exposing another person to a significant risk of sexually transmitted disease or infection; or

(g) Causing the nonconsensual indecent exposure of another person, as defined by subsection ~~((18))~~ (16) of this section.

~~((25) **Sexual harassment.** Unwelcome sexual or gender-based conduct, including unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual or gender-based nature that is sufficiently severe, persistent or pervasive as to:~~

~~(a) Deny or limit the ability of a student to participate in or benefit from the college's educational program;~~

~~(b) Alter the terms or conditions of employment; or~~

~~(c) Create an intimidating, hostile, or offensive environment for other campus community members.~~

~~For sexual harassment prohibited under Title IX, refer to WAC 132H-126-410.~~

~~(26) **Sexual violence.** A type of sexual harassment that includes nonconsensual intercourse, nonconsensual sexual contact, and sexual coercion.~~

~~(a))~~ (23) **Sex discrimination.** The term "sex discrimination" includes sex-based harassment and may occur when a respondent causes

more than de minimis (insignificant) harm to an individual by treating them differently from a similarly situated individual on the basis of: Sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity. Conduct that prevents an individual from participating in an education program or activity consistent with the person's gender identity subjects a person to more than de minimis harm on the basis of sex and is prohibited.

(a) **Sex-based harassment.** A form of sex discrimination and means sexual harassment or other harassment on the basis of sex, including the following conduct:

(i) **Quid pro quo harassment.** A student, employee, agent, or other person authorized by the college to provide an aid, benefit, or service under the college's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct.

(ii) **Hostile environment.** Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the recipient's education program or activity (i.e., creates a hostile environment).

Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

(A) The degree to which the conduct affected the complainant's ability to access the college's education program or activity;

(B) The type, frequency, and duration of the conduct;

(C) The parties' ages, roles within the college's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;

(D) The location of the conduct and the context in which the conduct occurred; and

(E) Other sex-based harassment in the college's education program or activity.

(iii) **Sexual violence.**

(A) **Nonconsensual sexual intercourse.** Any sexual intercourse (anal, oral, or vaginal), however slight, with any object, by a person upon another person, that is without consent and/or by force. Sexual intercourse includes anal or vaginal penetration by a penis, tongue, finger, or object, or oral copulation by mouth to genital contact or genital to mouth contact.

(B) **Nonconsensual sexual contact (fondling)**. Any actual or attempted intentional sexual touching, however slight, with any body part or object, by a person upon another person that is without consent and/or by force. Sexual touching includes any bodily contact with the breasts, groin, mouth, or other bodily orifice of another individual, or any other bodily contact in a sexual manner.

(C) **Incest**. Sexual intercourse or sexual contact with a person known to be related to them, either legitimately or illegitimately, as an ancestor, descendant, or sibling, brother or sister either wholly or half related. Descendant includes stepchildren and adopted children under the age of 18.

(D) **Statutory rape (rape of a child)**. Nonforcible sexual intercourse with a person who is under the statutory age of consent.

(E) **Domestic violence**. Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, coercive control, damage or destruction of personal property, or stalking or any other conduct prohibited under RCW 10.99.020, committed by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the state of

Washington, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the state of Washington.

(F) **Dating violence.** Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:

(I) The length of the relationship;

(II) The type of relationship; and

(III) The frequency of interaction between the persons involved in the relationship.

(G) **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or to suffer substantial emotional distress.

(b) **Consent.** For purposes of this code, "consent" means knowing, voluntary, and clear permission by word or action to engage in mutually agreed upon sexual activity.

(i) Each party has the responsibility to make certain that the other has consented before engaging in the activity. Effective consent cannot result from force, ~~((or))~~ threat of physical force, coercion, dishonesty, or intimidation.

~~(ii) ((Physical force means someone is physically exerting control of another person through violence. Physical force includes, but is not limited to, hitting, kicking, and restraining.~~

~~(iii) Threatening someone to obtain consent for a sexual act is a violation of this policy. Threats exist where a reasonable person would have been compelled by the words or actions of another to give permission to sexual activity to which they otherwise would not have consented.~~

~~(iv))~~ Each party has the responsibility to make certain that the other has consented before engaging in the activity. For consent to be valid, there must be at the time of the act of sexual intercourse or sexual contact actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact.

~~((v))~~ (iii) A person cannot consent if they are unable to understand what is happening or are disoriented, helpless, asleep, or unconscious for any reason, including due to alcohol or other drugs. An individual who engages in sexual activity when the individual

knows, or should know, that the other person is physically or mentally incapacitated has engaged in nonconsensual conduct.

(iv) Intoxication is not a defense against allegations that an individual has engaged in nonconsensual sexual conduct.

~~((b) **Nonconsensual sexual intercourse.** Any sexual intercourse (anal, oral, or vaginal), however slight, with any object, by a person upon another person, that is without consent and/or by force. Sexual intercourse includes anal or vaginal penetration by a penis, tongue, finger, or object, or oral copulation by mouth to genital contact or genital to mouth contact.~~

~~(c) **Nonconsensual sexual contact.** Any intentional sexual touching, however slight, with any object, by a person upon another person that is without consent and/or by force. Sexual touching includes any bodily contact with the breasts, groin, mouth, or other bodily orifice of another individual, or any other bodily contact in a sexual manner.~~

~~(d) **Sexual coercion.** Unreasonably pressuring another for sexual contact. When a complainant makes it clear through words or actions that they do not want to engage in sexual contact, want to stop, or do not want to go past a certain point of sexual interaction, continued pressure beyond that point is presumptively unreasonable and coercive.~~

~~Other examples of coercion may include using blackmail or extortion, or administering drugs and/or alcohol to overcome resistance or gain consent to sexual activity. Sexual contact that is the result of coercion is nonconsensual.~~

~~(e) **Incest.** Sexual intercourse or sexual contact with a person known to be related to them, either legitimately or illegitimately, as an ancestor, descendant, brother, or sister of either wholly or half related. Descendant includes stepchildren and adopted children under the age of 18.~~

~~(f) **Statutory rape.** Consensual sexual intercourse between someone who is 18 years of age or older and someone who is under the age of 16.~~

~~(27) **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others, or suffer substantial emotional distress. Stalking also includes instances where the perpetrator knows or reasonably should know that the person is frightened, intimidated, or harassed, even if the perpetrator lacks such an intent.~~

~~(28)) (c) **Title IX retaliation.** Intimidation, threats, coercion, or discrimination against any person by a student, for the purpose of interfering with any right or privilege secured by Title IX, or~~

because the person has reported information, made a complaint, testified, assisted, or participated or refused to participate in any manner in a sex discrimination investigation, proceeding, or hearing under this part, including during an informal resolution process, during a sex discrimination investigation, or during any disciplinary proceeding involving reports of sex discrimination.

(24) **Technological abuse.** An act or pattern of behavior that occurs within domestic violence, sexual assault, dating violence, or stalking and is intended to harm, threaten, intimidate, control, stalk, harass, impersonate, exploit, extort, or monitor, except as otherwise permitted by law, another person, that occurs using any form of technology including, but not limited to: Internet-enabled devices, online spaces and platforms, computers, mobile devices, cameras and imaging programs, apps, location tracking devices, or communication technologies, or any other emerging technologies.

~~((29))~~ (25) **Tobacco, electronic cigarettes, and related products.** The use of tobacco, electronic cigarettes, and related products is prohibited in any building owned, leased, or operated by the college or in any location where such use is prohibited, including 25 feet from entrances, exits, windows that open, and ventilation intakes of any building owned, leased, or operated by the college. The

use of tobacco, electronic cigarettes, and related products on the college campus is restricted to designated smoking areas. The use of tobacco, electronic cigarettes, and related products is prohibited in vehicles owned, leased, rented, or operated by the college. "Related products" include, but are not limited to, cigarettes, pipes, bidi, clove cigarettes, waterpipes, hookahs, chewing tobacco, and snuff.

~~((30))~~ (26) **Unauthorized access.** Unauthorized possession, duplication, or other use of a key, keycard, or other restricted means of access to college property, or unauthorized entry onto or into college property. Providing keys to an unauthorized person or providing access to an unauthorized person is also prohibited.

~~((31))~~ (27) **Unauthorized recording.** The following conduct is prohibited:

(a) Making audio, video, digital recordings, or photographic images of a person without that person's consent in a location where that person has a reasonable expectation of privacy (e.g., restroom or residence hall room).

(b) Storing, sharing, publishing, or otherwise distributing such recordings or images by any means.

~~((32))~~ (28) **Violation of other laws or policies.** Violation of any federal, state, or local law, rule, or regulation or other college

rules or policies, including ~~((on-campus))~~ college housing ~~((policies and college))~~, traffic, and parking rules.

~~((33))~~ (29) Weapons.

~~((a))~~ Possessing, holding, wearing, transporting, storing, or exhibiting any firearm, dagger, sword, knife or other cutting or stabbing instrument, club, explosive device, or any other weapon apparently capable of producing bodily harm is prohibited on the college campus and during college programming and activities, subject to the following exceptions:

~~((i))~~ (a) Commissioned law enforcement personnel ~~((; or (ii))~~ or legally authorized military personnel while in performance of their official duties.

(b) Students with legally issued concealed weapons permits may store their weapons in vehicles parked in accordance with RCW 9.41.050 on campus provided the vehicle is locked and the weapon is concealed from view.

(c) The president or delegate may authorize possession of a weapon on campus upon a showing that the weapon is reasonably related to a legitimate pedagogical purpose. Such permission shall be in writing and shall be subject to any terms or conditions ~~((incorporated therein))~~ in the written permission.

(d) Possession and/or use of disabling chemical sprays for purposes of self-defense is not prohibited.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 23-04-040, § 132H-126-100, filed 1/25/23, effective 2/25/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-100, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-100, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 19-01-082, filed 12/17/18, effective 1/17/19)

WAC 132H-126-110 Corrective action, disciplinary sanctions—

Terms and conditions. (1) (~~The following disciplinary sanctions may be imposed upon students found to have violated the student conduct code.~~) One or more of the following corrective actions or disciplinary sanctions may be imposed upon a student or upon college-sponsored student groups found responsible for violating the student conduct code.

(a) (~~(Disciplinary)~~) **Warning**. A verbal or written statement to a student that (~~they are violating or have violated the student conduct code~~) there is a violation and that continuation of the same or similar behavior may result in more severe discipline. Warnings are corrective actions, not disciplinary, and may not be appealed.

(b) **Written reprimand**. Notice in writing that the student has violated one or more terms of (~~the~~) this student conduct code and that continuation of the same or similar behavior may result in more severe disciplinary action.

(c) **Disciplinary probation**. Formal action placing specific conditions and restrictions upon the student's continued attendance, depending upon the seriousness of the violation, which may include a deferred disciplinary sanction.

(i) Probation may be for a limited period of time or may be for the duration of the student's attendance at the college.

(ii) If the student subject to a deferred disciplinary sanction is found in violation of any college rule during the time of disciplinary probation, the deferred disciplinary sanction, which may include, but is not limited to, a suspension or (~~a dismissal~~) expulsion from the college, shall take effect immediately without

further review. Any such sanction shall be in addition to any sanction or conditions arising from the new violation.

(d) **Disciplinary suspension.** Separation from the college and from the student status for a stated period of time.

(i) There will be no refund of tuition or fees for the quarter in which the action is taken.

(ii) Conditions of suspension may be imposed and will be specified. Except as otherwise specified in the final order, all conditions must be fulfilled before the end of the suspension period. Failure to fulfill all conditions of suspension in a timely manner (~~will~~) may extend the suspension period and any conditions, and may result in additional disciplinary sanctions.

(iii) The college may put a conduct hold in place during the suspension period.

(e) (~~(Dismissal)~~) **Expulsion.** The revocation of all rights and privileges of membership in the college community and exclusion from the campus and college-owned or college-controlled facilities without any possibility of return. There will be no refund of tuition or fees for the quarter in which the action is taken.

(2) Disciplinary terms and conditions that may be imposed in conjunction with the imposition of a disciplinary sanction include, but are not limited to, the following:

(a) **Education.** Participation in or successful completion of an educational assignment designed to create an awareness of the student's misconduct.

(b) **Loss of privileges.** Denial of specified privileges for a designated period of time.

(c) **No contact** (~~(order)~~) directive. (~~(A prohibition of direct or indirect physical, verbal, electronic, and/or written contact with another individual or group.)~~) An order directing a student to have no contact with a specified student, college employee, a member of the college community, or a particular college facility.

(d) **Not in good standing.** A student found to be "not in good standing" with the college shall be subject to the following restrictions:

(i) Ineligible to hold an office in any student (~~(organization)~~) group recognized by the college or to hold any elected or appointed office of the college.

(ii) Ineligible to represent the college to anyone outside the college community in any way, including representing the college at

any official function, or any forms of intercollegiate competition or representation.

(e) **Professional evaluation.** Referral for drug, alcohol, psychological, or medical evaluation by an appropriately certified or licensed professional.

(i) The student may choose the professional within the scope of practice and with the professional credentials as defined by the college.

(ii) The student will sign all necessary releases to allow the college access to any such evaluation.

(iii) The student's return to college may be conditioned upon compliance with recommendations set forth in such a professional evaluation. If the evaluation indicates that the student is not capable of functioning within the college community, the student will remain suspended until future evaluation recommends that the student is capable of reentering the college and complying with the rules of conduct.

(f) **Residence hall suspension.** Separation of the student from a residence hall or halls for a definite period of time, after which the student may be eligible to return. Conditions (~~for reacceptance may~~

~~be specified~~) may be imposed before a student is permitted to return to a residence hall.

(g) **Residence hall dismissal.** Permanent separation of the student from a residence hall or halls.

(h) **Restitution.** Reimbursement for damage to or misappropriation of property, or for injury to persons, or for reasonable costs incurred by the college in pursuing an investigation or disciplinary proceeding. This may take the form of monetary reimbursement, appropriate service, or other compensation.

(i) **Trespass or restriction.** A student may be restricted from any or all college (~~premises~~) property and/or college-sponsored activities based on the violation.

(3) More than one of the disciplinary terms and conditions listed above may be imposed for any single violation.

(4) If a student withdraws from the college or fails to reenroll before completing a disciplinary sanction or condition, the disciplinary sanction or condition must be completed either prior to or upon the student's reenrollment, depending on the nature of the sanction, condition, and/or the underlying violation. Completion of disciplinary sanctions and conditions may be considered in petitions for readmission to the college.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 19-01-082, § 132H-126-110, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 23-04-040, filed 1/25/23, effective 2/25/23)

WAC 132H-126-115 Hazing prohibited—Sanctions. (1) (~~Hazing by a student or a student group is prohibited pursuant to WAC 132H-126-100(17).~~

~~(2) No student may conspire to engage in hazing or participate in hazing of another. State law provides that hazing is a criminal offense, punishable as a misdemeanor.~~

~~(3) Washington state law provides that:~~

~~(a)) Any student group that knowingly permits hazing is strictly liable for harm caused to persons or property resulting from hazing. If the organization, association, or student living group is a corporation whether for profit or nonprofit, the individual directors of the corporation may be held individually liable for damages.~~

~~((b))~~ (2) Any person who participates in the hazing of another shall forfeit any entitlement to state-funded grants, scholarships, or awards for a period ~~((of time))~~ determined by the college.

~~((e))~~ (3) Any student group~~((s))~~ that knowingly permits hazing to be conducted by its members or by others subject to its direction or control shall be deprived of any official recognition or approval granted by the college.

~~((d))~~ (4) Student groups found responsible for violating the code of student conduct, college antihazing policies, or state or federal laws relating to hazing or offenses related to alcohol, drugs, sexual assault, or physical assault will be disclosed in a public report issued by the college setting forth the name of the student group, the date the investigation began, the date the investigation ended, a finding of responsibility, a description of the incident(s) giving rise to the finding, and the details of the sanction(s) imposed.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 23-04-040, § 132H-126-115, filed 1/25/23, effective 2/25/23.]

AMENDATORY SECTION (Amending WSR 23-04-040, filed 1/25/23, effective 2/25/23)

WAC 132H-126-120 Initiation of disciplinary action. (1) Any

member of the college community may file a complaint against a student or student group for possible violations of the student conduct code.

(2) Upon receipt, a student conduct officer, or designee, may review and investigate any complaint to determine whether it appears to state a violation of the student conduct code.

(a) (~~(**Student on student sexual misconduct.** The college's Title IX coordinator or designee shall investigate complaints or other reports of sexual misconduct by a student against a student.~~

~~(b) **Sexual misconduct involving an employee.** The college's human resource office or designee shall investigate complaints or other reports of sexual misconduct in which an employee is either the complainant or respondent.~~

~~(e)) **Sex discrimination, including sex-based harassment.** The college's Title IX coordinator or designee shall review, process, and, if applicable, investigate complaints or other reports of sex discrimination, including sex-based harassment. Allegations of sex discrimination, including sex-based harassment, by a student shall be addressed through the student conduct code. Reports involving employees, student employees, or third parties associated with the college will be handled in accordance with college policies.~~

(b) Hazing by student groups. A student conduct officer, or designee, may review and investigate any complaint or allegation of hazing by a student group. A student group will be notified through its named officer(s) and address on file with the college. A student group may designate one representative who may speak on behalf of a student group during any investigation and/or disciplinary proceeding. A student group will have the rights of a respondent as set forth below.

~~((d))~~ (3) Investigations will be completed in a timely manner according to college procedures and the results of the investigation shall be referred to the student conduct officer for student disciplinary action.

~~((e) College personnel will honor requests to keep sexual misconduct complaints confidential to the extent this can be done in compliance with federal and state laws and without unreasonably risking the health, safety, and welfare of the complainant or other members of the college community.~~

~~(3))~~ (4) If a student conduct officer determines that a complaint appears to state a violation of the student conduct code, the student conduct officer will consider whether the matter might be resolved through agreement with the respondent or through alternative

dispute resolution proceedings involving the complainant and the reporting party.

(a) Informal dispute resolution shall not be used to resolve ~~((sexual misconduct complaints))~~ sex discrimination reports without written permission from both the complainant and the respondent.

(b) If the parties elect to mediate a dispute, either party shall be free to discontinue mediation at any time.

~~((4))~~ (5) If the student conduct officer has determined that a complaint has merit and if the matter is not resolved through agreement or alternative dispute resolution, the student conduct officer may initiate disciplinary action against the respondent.

~~((a))~~ (6) Both the respondent and the complainant in cases involving ~~((allegations of sexual misconduct))~~ reports of sex discrimination shall be provided the same procedural rights to participate in student discipline matters, including the right to participate in the ~~((initial))~~ disciplinary ~~((decision-making))~~ process and to appeal any disciplinary decision.

~~((b) The student conduct officer, prior to initiating disciplinary action in cases involving allegations of sexual misconduct, will make a reasonable effort to contact the complainant to discuss the results of the investigation and possible disciplinary~~

~~sanctions and/or conditions, if any, that may be imposed upon the respondent if the allegations of sexual misconduct are found to have merit.~~

~~(5))~~ (7) All disciplinary actions will be initiated by a student conduct officer. If that officer is the subject of a complaint initiated by the respondent or the complainant, the president shall, upon request and when feasible, designate another person to fulfill any such disciplinary responsibilities relative to the complaint.

~~((6))~~ (8) A student conduct officer shall initiate disciplinary action by serving the respondent with written notice directing them to attend a disciplinary meeting. ~~((a))~~ The notice shall briefly describe the factual allegations, the provision(s) of the student conduct code the respondent is reported to have violated, the range of possible sanctions for the reported violation(s), and it will specify the time and location of the meeting.

~~((b))~~ (9) At the ~~((disciplinary))~~ meeting, the student conduct officer will present the allegations to the respondent~~((r))~~ and the respondent shall be afforded an opportunity to explain what occurred. ~~((e))~~ If the respondent fails to attend the meeting, the student conduct officer may take disciplinary action based upon the available information.

~~((7))~~ (10) Within 10 business days of the initial disciplinary meeting and after considering the evidence in the case, including any facts or argument presented by the respondent, the student conduct officer shall serve the respondent with a written decision setting forth the facts and conclusions supporting the decision, the specific student conduct code provisions found to have been violated, the discipline imposed, if any, and a notice of any appeal rights with an explanation of the consequences of failing to file a timely appeal. This period may be extended ~~((if))~~ at the sole discretion of the student conduct officer~~(, based on information presented at the disciplinary meeting, concludes that additional investigation is necessary. If the period is extended, the student conduct officer will notify the respondent, and the complainant in cases involving allegations of sexual misconduct, of this extension, the reason(s), and the anticipated extension time frame))~~ if additional information is necessary to reach a determination. The student conduct officer will notify the parties of any extension period and the reason therefore.

~~((8))~~ (11) A student conduct officer may take any of the following disciplinary actions:

(a) Exonerate the respondent and terminate the proceedings~~((-))~~;

(b) Impose a disciplinary sanction(s), with or without condition(s), as described in WAC 132H-126-110 and 132H-126-115(~~(-)~~); or

(c) Refer the matter directly to the student conduct committee for such disciplinary action as the committee deems appropriate. Such referral shall be in writing, to the attention of the chair of the student conduct committee, with a copy served on the respondent.

~~((9) In cases involving allegations of sexual misconduct, the student conduct officer, on the same date that a disciplinary decision is served on the respondent, will serve a written notice informing the complainant of the decision, the reasons for the decision, and any disciplinary sanctions and/or conditions that may have been imposed upon the respondent, including disciplinary suspension or dismissal of the respondent. The notice will also inform the complainant of their appeal rights. If protective sanctions and/or conditions are imposed, the student conduct officer shall make a reasonable effort to contact the complainant to ensure prompt notice of the protective disciplinary sanctions and/or conditions.))~~

(12) In cases involving reports of sex discrimination, the student conduct officer shall review the investigation report provided by the Title IX coordinator, and determine whether, by a preponderance

of the evidence, there was a violation of the student conduct code;
and if so, what disciplinary sanction(s) and/or remedies will be
recommended. The student conduct officer shall, within five business
days of receiving the investigation report, serve respondent,
complainant, and the Title IX coordinator with a written
recommendation, setting forth the facts and conclusions supporting
their recommendation. The time for serving a written recommendation
may be extended by the student conduct officer for good cause.

(a) The complainant and respondent may either accept the student
conduct officer's recommended disciplinary sanction(s) or request a
hearing before a student conduct committee.

(b) The complainant and respondent shall have 21 calendar days
from the date of the written recommendation to request a hearing
before a student conduct committee.

(c) The request for a hearing may be verbal or written but must
be clearly communicated to the student conduct officer.

(d) The student conduct officer shall promptly notify the other
party of the request.

(e) In cases involving sex discrimination, the student conduct
officer may recommend dismissal of the complaint if:

(i) The college is unable to identify respondent after taking reasonable steps to do so;

(ii) Respondent is not participating in the college's educational programs or activities;

(iii) The complainant has voluntarily withdrawn any or all of the allegations in the complaint, and the Title IX coordinator has declined to initiate their own complaint;

(iv) The college determines that, even if proven, the conduct reported by the complainant would not constitute sex discrimination;
or

(v) The conduct reported by the complainant falls outside the college's disciplinary jurisdiction.

(f) In cases involving allegations of sex-based harassment, the college must obtain the complainant's voluntary withdrawal in writing before the matter can be dismissed.

(g) If no request for a full hearing is provided to the student conduct officer, the student conduct officer's written recommendation shall be final and implemented immediately following the expiration of 21 calendar days from the date of the written recommendation.

(h) Upon receipt of the student conduct officer's written recommendation, the Title IX coordinator or their designee shall

review all supportive measures and, within five business days, provide written direction to the complainant and respondent as to any supportive measures that will be implemented, continued, modified, or terminated. If either party is dissatisfied with the supportive measures, the party may seek review in accordance with the college's sex discrimination resolution procedure.

(i) If the respondent is found responsible for engaging in sex discrimination, the Title IX coordinator shall also take prompt steps to coordinate and implement any necessary remedies to ensure that sex discrimination does not recur and that complainant has equal access to the college's programs and activities.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 23-04-040, § 132H-126-120, filed 1/25/23, effective 2/25/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-120, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-120, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 23-04-040, filed 1/25/23, effective 2/25/23)

WAC 132H-126-130 Appeal from disciplinary action. (1) Except as

specified for cases involving allegations of sex discrimination, as set forth in WAC 132H-126-120, the respondent may appeal a disciplinary action by filing a written notice of appeal with the conduct review officer within 21 calendar days of service of the student conduct officer's decision. Failure to timely file a notice of appeal constitutes a waiver of the right to appeal and the student conduct officer's decision shall be deemed final.

(2) The notice of appeal must include a brief statement explaining why the respondent is seeking review.

(3) The parties to an appeal shall be the respondent, complainant if any, and the student conduct officer. (~~(If a case involves allegations of sexual misconduct, a complainant also has a right to appeal a disciplinary decision or to intervene in the respondent's appeal of a disciplinary decision to the extent the disciplinary decision, sanctions or conditions relate to allegations of sexual misconduct against the respondent.)~~)

(4) A respondent, who timely appeals a disciplinary action or whose case is referred to the student conduct committee, has a right to a prompt, fair, and impartial hearing as provided for in these procedures.

(5) On appeal, the college bears the burden of establishing the evidentiary facts underlying the imposition of a disciplinary sanction by a preponderance of the evidence.

(6) Imposition of disciplinary action for violation of the student conduct code shall be stayed pending appeal ~~((7))~~ unless the respondent has been summarily suspended.

(7) The student conduct committee shall hear appeals ~~((regarding))~~ from:

(a) ~~((The imposition of))~~ Disciplinary suspensions in excess of 10 instructional days ~~((or, for a student group, suspensions in excess of two academic quarters))~~;

(b) ~~((Dismissals or, for a student group, deprivation of recognition or approval granted by the college))~~ Expulsions; ~~((and))~~

(c) Sex discrimination, including sex-based harassment cases; and

(d) Discipline cases referred to the committee by ~~((the))~~ a student conduct officer, ~~((the))~~ a conduct review officer, or the president.

(8) ~~((Student conduct appeals from the imposition of the following disciplinary sanctions shall be reviewed through a brief adjudicative proceeding:))~~ A conduct review officer shall conduct a brief adjudicative proceeding for appeals of:

(a) Residence hall dismissals;

(b) Residence hall suspensions;

(c) Suspensions of 10 instructional days or less;

(d) Disciplinary probation;

(e) Written reprimands; and

~~(f) ((Sanctions against a student group, other than those set forth in subsection (7) (a) and (b) of this section;~~

~~(g)) Any conditions or terms imposed in conjunction with one of the foregoing disciplinary actions ((; and~~

~~(h) Appeals by a complainant in student disciplinary proceedings involving allegations of sexual misconduct in which the student conduct officer:~~

~~(i) Dismisses disciplinary proceedings based upon a finding that the allegations of sexual misconduct have no merit; or~~

~~(ii) Issues a verbal warning to the respondent.~~

~~(9) Except as provided elsewhere in these rules, disciplinary warnings and dismissals of disciplinary complaints are final actions and are not subject to appeal.~~

~~(10) In cases involving allegations of sexual misconduct, the complainant has the right to appeal the following actions by the~~

~~student conduct officer following the same procedures as set forth above for the respondent:~~

~~(a) The dismissal of a sexual misconduct complaint; or~~

~~(b) Any disciplinary sanction(s) and conditions imposed against a respondent for a sexual misconduct violation, including a disciplinary warning.~~

~~(11) If the respondent timely appeals a decision imposing discipline for a sexual misconduct violation, the college shall notify the complainant of the appeal and provide the complainant an opportunity to intervene as a party to the appeal.~~

~~(12) Except as otherwise specified in this chapter, a complainant who timely appeals a disciplinary decision or who intervenes as a party to respondent's appeal of a disciplinary decision shall be afforded the same procedural rights as are afforded the respondent)).~~

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 23-04-040, § 132H-126-130, filed 1/25/23, effective 2/25/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-130, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-130, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 19-01-082, filed 12/17/18, effective 1/17/19)

WAC 132H-126-150 Amnesty policy. (1) Bellevue College values the health, safety and wellness of those in our college community. Students are encouraged to report crimes, share concerns, and seek medical attention for themselves or others in need.

(2) A student conduct officer may elect not to initiate disciplinary action against a student who, while in the course of helping another person seek medical or other emergency assistance, admits to a possible policy violation under this student conduct code, provided that any such violations did not and do not place the health or safety of any other person at risk.

(3) A student conduct officer may elect not to initiate disciplinary action against a student who, while in the course of reporting violence, (~~(sexual misconduct)~~) sex discrimination, or a crime in progress, admits to personal consumption of alcohol or drugs at or near the time of the incident, provided that any such use did not place the health or safety of any other person at risk.

(4) While policy violations cannot be overlooked, the college may elect to offer educational options or referrals, rather than

initiating disciplinary action against students who report crimes, serve as witnesses, or seek medical attention as described in this section.

(5) This amnesty policy may not apply to students who repeatedly violate college policies in regard((~~s~~)) to alcohol, drugs, or other prohibited conduct.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 19-01-082, § 132H-126-150, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-160 Interim measures. (1) After receiving a report of ((~~sexual misconduct~~)) sex discrimination or other serious student misconduct, a student conduct officer or designee may implement interim measures which may include, but are not limited to:

(a) A no-contact order prohibiting direct or indirect contact, by any means, with a complainant, a respondent, a reporting party, other specified persons, and/or a specific student group or organization;

(b) Reassignment of on-campus housing;

(c) Changes to class schedules, assignments, or test schedules;

(d) Modified on-campus employment schedule or location;

(e) Restrictions on access to portions of campus including, but not limited to, on-campus housing; or

(f) Alternative safety arrangements such as campus safety escorts.

(2) If an interim measure is put in place pending or during a conduct proceeding, the student will be notified of the interim measure and be advised how to raise an objection about the interim measure or request that it be made less restrictive. ~~((The))~~ A student conduct officer may adjust or modify interim measures as students' situations and schedules change and evolve over time. Interim measures will remain in place until ~~((the))~~ student receives notice they have been lifted or modified from ~~((the))~~ a student conduct officer.

(3) Implementation of any interim measure does not assume any determination of, or create any presumption regarding responsibility for, a violation under this student conduct code.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-160, filed

12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-160, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-170 Summary suspension. (1) Summary suspension is a temporary exclusion from specified college (~~(premises)~~) property or denial of access to all activities or privileges for which a respondent might otherwise be eligible, while an investigation and/or formal disciplinary procedures are pending.

(2) (~~The~~) A student conduct officer may impose a summary suspension if there is reasonable basis to believe that the respondent:

- (a) Has violated a provision of the student conduct code; and
- (b) Presents an immediate danger to the health, safety, or welfare of members of the college community; or
- (c) Poses an ongoing threat of substantial disruption of, or interference with, the operations of the college.

(3) Notice. Any respondent who has been summarily suspended shall be served with oral or written notice of the summary suspension. If

oral notice is given, a written notification shall be served on the respondent within two business days of the oral notice.

(4) The written notice shall be entitled "Notice of Summary Suspension" and shall include:

(a) The reasons for imposing the summary suspension, including a description of the conduct giving rise to the summary suspension and reference to the provisions of the student conduct code or the law reportedly violated;

(b) The date, time, and location when the respondent must appear before the conduct review officer for a hearing on the summary suspension; and

(c) The conditions, if any, under which the respondent may physically access the campus or communicate with members of the campus community. If the respondent has been trespassed from the campus, a notice against trespass shall be included that warns the student that their privilege to enter or remain on college ((premises)) property has been withdrawn and that the respondent shall be ((~~considered to be~~)) trespassing and subject to arrest for criminal trespass if the respondent enters the college campus. The respondent may be authorized to access college ((premises)) property for the limited purpose of meeting with the student conduct officer, the conduct review officer,

or to attend a disciplinary hearing. All such meetings and hearings shall be confirmed in writing in advance and the respondent entering college ((premises)) property shall be required to produce the written permission to a college official on request.

(5) ((The)) A conduct review officer shall conduct a hearing on the summary suspension as soon as practicable after imposition of the summary suspension.

(a) During the summary suspension hearing, the issue before the conduct review officer is whether there is probable cause to believe that the summary suspension should be continued pending the conclusion of disciplinary proceedings and/or whether the summary suspension should be less restrictive in scope.

(b) The respondent shall be afforded an opportunity to explain why the summary suspension should not be continued while disciplinary proceedings are pending or why the summary suspension should be less restrictive in scope.

(c) If the respondent fails to appear at the designated hearing time, the conduct review officer may order that the summary suspension remain in place pending the conclusion of the disciplinary proceedings.

(d) As soon as practicable following the hearing, the conduct review officer shall issue a written decision which shall include a brief explanation for any decision continuing and/or modifying the summary suspension and notice of any right to appeal.

(e) To the extent permissible under applicable law, the conduct review officer shall provide a copy of the decision to all persons or offices who may be bound or protected by it.

(6) In cases involving (~~allegations of sexual misconduct~~) reports of sex discrimination, the complainant shall be notified that a summary suspension has been imposed on the same day that the summary suspension notice is served on the respondent. The college will also provide the complainant with timely notice of any subsequent changes to the summary suspension order.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-170, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-170, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-200 Brief adjudicative proceedings—((Initial))

Hearing. (1) Brief adjudicative proceedings shall be conducted by a conduct review officer designated by the president. The conduct review officer shall not participate in any case in which they are a complainant or witness, or in which they have direct or personal interest, prejudice, or bias, or in which they have acted previously in an advisory capacity.

(2) The parties to a brief adjudicative proceeding are the respondent and the student conduct officer. Before ~~((taking action))~~ acting, the conduct review officer shall conduct an informal hearing and provide each party:

(a) An opportunity to be informed of the agency's view of the matter; and

(b) An opportunity to explain the party's view of the matter.

(3) The conduct review officer shall serve an initial decision upon the parties within ~~((ten business))~~ 10 calendar days of consideration of the appeal. The initial decision shall contain a brief written statement of the reasons for the decision and information about how to seek administrative review of the initial decision. If no request for review is filed within ~~((twenty-one))~~ 21

calendar days of service of the initial decision, the initial decision shall be deemed the final decision.

~~(4) ((If the matter is an appeal by the respondent, or the complainant in the case of sexual misconduct, the conduct review officer may affirm, reverse, or modify the disciplinary sanctions and/or conditions imposed by the student conduct officer and/or impose additional disciplinary sanctions or conditions as authorized herein. If the conduct review officer, upon review, determines that the respondent's conduct may warrant imposition of a disciplinary suspension of more than ten instructional days or expulsion, the matter shall be referred to the student conduct committee for a disciplinary hearing.~~

~~(5) In cases involving allegations of sexual misconduct, the conduct review officer, on the same date as the initial decision is served on the respondent, will serve a written notice upon the complainant of the decision, the reasons for the decision, and a description of any disciplinary sanctions and/or conditions that may have been imposed upon the respondent. The notice will also inform the complainant of their appeal rights.)~~ If the conduct review officer upon review determines that the respondent's conduct may warrant imposition of a disciplinary suspension in excess of 10 instructional

days or expulsion, the matter shall be referred to the student conduct committee for a disciplinary hearing.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-200, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-200, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-210 Brief adjudicative proceedings—Review of an initial decision. (1) An initial decision is subject to review by the president, provided the respondent files a written request for review with the conduct review officer within (~~twenty-one~~) 21 calendar days of service of the initial decision.

(2) The president shall not participate in any case in which they are a complainant or witness, or in which they have direct or personal interest, prejudice, or bias, or in which they have acted previously in an advisory capacity.

(3) During the review, the president shall give each party an opportunity to file written responses explaining their view of the matter and shall make any inquiries necessary to determine whether the findings or sanctions should be modified or whether the proceedings should be referred to the student conduct committee for a formal adjudicative hearing.

(4) The decision on review must be in writing, include a brief statement of the reasons for the decision and typically must be served on the parties within (~~twenty~~) 20 calendar days of the initial decision or the request for review, whichever is later. The decision on review will contain a notice that judicial review may be available. A request for review may be deemed to have been denied if the president does not make a disposition of the matter within (~~twenty~~) 20 calendar days after the request is submitted without a response from the president.

(5) If the president, upon review, determines that the respondent's conduct may warrant imposition of a disciplinary suspension of more than (~~ten~~) 10 instructional days or dismissal, the matter shall be referred to the student conduct committee for a disciplinary hearing.

~~((6) In cases involving allegations of sexual misconduct, the president, on the same date as the final decision is served on the respondent, will serve a written notice upon the complainant informing the complainant of the decision, the reasons for the decision, and a description of any disciplinary sanctions and/or conditions that may have been imposed upon the respondent. The notice will also inform the complainant of their appeal rights.))~~

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140 (13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-210, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-210, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-300 Student conduct committee. (1) The student conduct committee shall consist of six members:

- (a) Two full-time students appointed by the student government;
- (b) Two faculty members appointed by the president;

(c) Two administrative staff members, other than an administrator serving as a student conduct or conduct review officer, appointed by the president prior to the beginning of the academic year for alternating two-year terms.

(2) One of the administrative staff members shall serve as the chair of the committee and may ~~((take action))~~ act on preliminary hearing matters prior to convening the committee. ~~((The administrative staff members shall receive annual training on protecting victims and promoting accountability in cases involving allegations of sexual misconduct.))~~

(3) Hearings may be heard by a quorum of three members of the committee, so long as one faculty member, one student, and one administrative staff member are included on the hearing panel. Committee action may be taken upon a majority vote of all committee members attending the hearing.

(4) Members of the student conduct committee shall not participate in any case in which they ~~((~~

~~(a) Are a complainant or witness;~~

~~(b) Have direct or personal interest, prejudice, or bias; or~~

~~(c) Have acted previously in an advisory capacity.~~

~~(5) Any party may petition for disqualification of a committee member pursuant to RCW 34.05.425(4))~~ are a party, complainant, or witness, in which they have direct or personal interest, prejudice, or bias, or in which they have acted previously in an advisory capacity.
Any party may petition the committee for disqualification of a committee member.

(5) For cases involving reports of sex discrimination, including sex-based harassment, members of the student conduct committee must receive training on serving impartially, avoiding prejudgment of facts at issue, conflicts of interest, and bias. The chair must also receive training on the student conduct process for sex discrimination cases, as well as the meaning and application of the term "relevant," in relations to questions and evidence, and the types of evidence that are impermissible, regardless of relevance in accordance with 34 C.F.R. §§ 106.45 and 106.46.

(6) In sex discrimination cases, the college may, in its sole and exclusive discretion, contract with an administrative law judge or other qualified person to act as the presiding officer, authorized to exercise any or all duties of the student conduct committee and/or committee chair.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-300, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-300, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-310 Student conduct committee—Prehearing. (1)

Proceedings of the student conduct committee shall be governed by the Administrative Procedure Act, chapter 34.05 RCW, and by the Model Rules of Procedure, chapter 10-08 WAC. To the extent there is a conflict between these rules and chapter 10-08 WAC, these rules shall control.

(2) The student conduct committee chair shall serve all parties with written notice of the hearing not less than seven calendar days in advance of the hearing date(~~(, as further specified in RCW 34.05.434 and WAC 10-08-040 and 10-08-045)~~). The chair may shorten this notice period if both parties agree, and also may continue the hearing to a later time for good cause shown. The notice must include:

- (a) A copy of the student conduct code;
- (b) The basis for jurisdiction;
- (c) The reported violation(s);
- (d) A summary of facts underlying the allegations;
- (e) The range of possible sanctions that may be imposed; and
- (f) A statement that retaliation is prohibited.

(3) The ((committee)) chair is authorized to conduct prehearing conferences and/or to make prehearing decisions concerning the extent and form of any discovery, issuance of protective decisions, and similar procedural matters.

(4) Upon request, filed at least five calendar days before the hearing by any party or at the direction of the ((committee)) chair, the parties shall exchange, no later than the third day prior to the hearing, lists of potential witnesses and copies of potential exhibits that they reasonably expect to present to the committee. Failure to participate in good faith in such a requested exchange may be cause for exclusion from the hearing of any witness or exhibit not disclosed, absent a showing of good cause for such failure.

(5) The ((committee)) chair may provide to the committee members in advance of the hearing copies of: (a) The conduct officer's notice of discipline, or referral to the committee((+)) and (b) the notice of

appeal, or any response to referral, by the respondent or, in a case involving (~~allegations of sexual misconduct~~) reports of sex discrimination, the complainant. If doing so, however, the chair should remind the members that these "pleadings" are not evidence of any facts they may allege.

(6) The parties may agree before the hearing to designate specific exhibits as admissible without objection and, if they do so, whether the (~~committee~~) chair may provide copies of these admissible exhibits to the committee members before the hearing.

(7) (~~The~~) A student conduct officer, upon request, shall provide reasonable assistance to the respondent and complainant in obtaining relevant and admissible evidence that is within the college's control.

(8) Communications between committee members and other hearing participants regarding any issue in the proceeding, other than procedural communications necessary to maintain an orderly process, are generally prohibited without notice and opportunity for all parties to participate. Any improper "ex parte" communication shall be placed on the record, as further provided in RCW 34.05.455.

(9) (~~All parties~~) Each party may be accompanied at the hearing by a process advisor of their choice, which may be an attorney retained at the party's expense.

~~(10) (The respondent, in all appeals before the committee, and the complainant, in an appeal involving allegations of sexual misconduct before the committee, may elect to be represented by an attorney at their own expense. The respondent and/or complainant will be deemed to have waived the right to be represented by an attorney unless, at least four business days before the hearing, written notice of the attorney's identity and participation is filed with the committee chair with a copy to the student conduct officer.~~

~~(11))~~ The committee will ordinarily be advised by an assistant attorney general or their designee. If the respondent and/or the complainant is represented by an attorney, the student conduct officer may also be represented by (~~a second, appropriately screened,~~) an assistant attorney general.

(11) Attorneys for students must file a notice of appearance with the committee chair at least five business days before the hearing. Failure to do so may, at the discretion of the committee chair, result in a waiver of the attorney's ability to represent the student at the

hearing, although an attorney may still serve as an advisor to the student.

(12) In cases involving reports of sex discrimination, the complainant has a right to participate equally in any part of the disciplinary process, including appeals. Respondent and complainant both have the following rights:

(a) **Notice.** The college must provide a notice that includes all information required in subsection (2) of this section, and a statement that the parties are entitled to an equal opportunity to access relevant and permissible evidence, or a description of the evidence upon request.

(b) **Advisors.** The complainant and respondent are both entitled to have an advisor present, who may be an attorney retained at the party's expense.

(c) **Extensions of time.** The chair may, upon written request of any party and a showing of good cause, extend the time for disclosure of witness and exhibit lists, accessing and reviewing evidence, or the hearing date, in accordance with the procedures set forth in subsection (13)(b) of this section.

(d) **Evidence.** In advance of the hearing, the student conduct officer shall provide reasonable assistance to the respondent and

complainant in accessing and reviewing the investigative report and relevant and not otherwise impermissible evidence that is within the college's control.

(e) **Confidentiality.** The college shall take reasonable steps to prevent the unauthorized disclosure of information obtained by a party solely through the disciplinary process, which may include, but are not limited to, directives by the student conduct officer or chair pertaining to the dissemination, disclosure, or access to evidence outside the context of the disciplinary hearing.

(13) In cases involving allegations of sex-based harassment, the following additional procedures apply:

(a) **Notice.** In addition to all information required in subsection (2) of this section, the notice must also inform the parties that:

(i) The respondent is presumed not responsible for the reported sex-based harassment;

(ii) The parties will have an opportunity to present relevant and not otherwise impermissible evidence to a trained, impartial decision maker;

(iii) They may have an advisor of their choice, who may be an attorney, to assist them during the hearing;

(iv) They are entitled to an equal opportunity to access relevant and not otherwise impermissible evidence in advance of the hearing; and

(v) The student conduct code prohibits knowingly making false statements or knowingly submitting false information during a student conduct proceeding.

(b) **Extensions of time.** The chair may, upon written request of any party and a showing of good cause, extend the time for disclosure of witness and exhibit lists, accessing and reviewing evidence, or the hearing date. The party requesting an extension must do so no later than 48 hours before any date specified in the notice of hearing or by the chair in any prehearing conference. The written request must be served simultaneously by email to all parties and the chair. Any party may respond and object to the request for an extension of time no later than 24 hours after service of the request for an extension. The chair will serve a written decision upon all parties, to include the reasons for granting or denying any request. The chair's decision shall be final. In exceptional circumstances, for good cause shown, the chair may, in their sole discretion, grant extensions of time that are made less than 48 hours before any deadline.

(c) **Advisors.** The college shall provide an advisor to the respondent and any complainant, if the respondent or complainant have not otherwise identified an advisor to assist during the hearing.

(d) **Evidence.** In advance of the hearing, the student conduct officer shall provide reasonable assistance to the respondent and complainant in accessing and reviewing the investigative report and relevant and not otherwise impermissible evidence that is within the college's control.

(e) **Confidentiality.** The college shall take reasonable steps to prevent the unauthorized disclosure of information obtained by a party solely through the disciplinary process, which may include, but are not limited to, directives by the student conduct officer or chair issuing directives pertaining to the dissemination, disclosure, or access to evidence outside the context of the disciplinary hearing.

(f) **Separate locations.** The chair may, or upon the request of any party, must conduct the hearing with the parties physically present in separate locations, with technology enabling the committee and parties to simultaneously see and hear the party or the witness while that person is speaking.

(g) **Withdrawal of complaint.** If a complainant wants to voluntarily withdraw a complaint, they must provide notice to the college in writing before a case can be dismissed.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-310, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-310, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-320 Student conduct committee—Presentation of evidence. (1) Upon the failure of any party to attend or participate in a hearing, the student conduct committee may either:

- (a) Proceed with the hearing and issuance of its decision; or
- (b) Serve a decision of default in accordance with RCW 34.05.440.

(2) The hearing will ordinarily be closed to the public. However, if all parties agree on the record that some or all of the proceedings be open, the chair shall determine any extent to which the hearing

will be open. If any person disrupts the proceedings, the chair may exclude that person from the hearing room.

(3) The chair shall cause the hearing to be recorded by a method that they select, in accordance with RCW 34.05.449. That recording, or a copy, shall be made available to any party upon request. The chair shall assure maintenance of the record of the proceeding that is required by RCW 34.05.476, which shall also be available upon request for inspection and copying by any party. Other recording shall also be permitted, in accordance with WAC 10-08-190.

(4) The chair shall preside at the hearing and decide procedural questions that arise during the hearing, except as overridden by majority vote of the committee.

(5) The student conduct officer, unless represented by an assistant attorney general, shall present the case for imposing disciplinary sanctions.

(6) All testimony shall be given under oath or affirmation. Evidence shall be admitted or excluded in accordance with RCW 34.05.452.

(7) In cases involving reports of (~~sexual misconduct~~) sex discrimination, the respondent and complainant shall not directly question or cross-examine one another (~~by Attorneys for the respondent~~

~~and complainant are also prohibited from directly questioning opposing parties absent express permission from the committee chair. Subject to this exception, all cross-examination questions by the respondent and complainant shall be directed to the committee chair, who in their discretion shall pose the questions on the party's behalf. All cross-examination questions submitted to the chair in this manner shall be memorialized in writing and maintained as part of the hearing record.))~~ or other witnesses. In such circumstances, the chair will determine whether questions will be submitted to the chair, who will then ask questions of the parties and witnesses or allow questions to be asked directly of any party or witness by a party's attorney or advisor. The chair may revise this process if, in the chair's determination, the questioning by any party, attorney, or advisor, becomes contentious or harassing.

(a) Prior to any question being posed to a party or witness, the chair must determine whether the question is relevant and not otherwise impermissible; and must explain any decision to exclude a question that is deemed not relevant or is otherwise impermissible. The chair will retain for the record copies of any written questions provided by any party.

(b) The chair must not permit questions that are unclear or harassing; but shall give the party an opportunity to clarify or revise such a question.

(c) The chair shall exclude, and the committee shall not consider legally privileged information unless the individual holding the privilege has waived the privilege. Privileged information includes, but is not limited to, information protected by the following:

(i) Spousal/domestic partner privilege;

(ii) Attorney-client communications and attorney work product privilege;

(iii) Clergy privileges;

(iv) Medical or mental health providers and counselor privileges;

(v) Sexual assault and domestic violence advocate privileges; and

(vi) Other legal privileges set forth in RCW 5.60.060 or federal law.

(d) The chair shall exclude and the committee shall not consider questions or evidence that relate to the complainant's sexual interests or prior sexual conduct, unless such question or evidence is offered to prove someone other than the respondent committed the reported conduct, or is evidence of specific instances of prior sexual conduct with the respondent that is offered to prove consent to the

reported sex-based harassment. The fact of prior consensual sexual conduct between the complainant and respondent does not by itself demonstrate or imply the complainant's consent to the reported sex-based harassment or preclude determination that sex-based harassment occurred.

(e) The committee may choose to place less or no weight upon statements by a party or witness who refuses to respond to questions deemed relevant and not impermissible. The committee must not draw an inference about whether sex-based harassment occurred based solely on a party's or witness's refusal to respond to such questions.

(8) Except in cases involving allegations of sex-based harassment, the chair has the discretion to determine whether a respondent may directly question any witnesses; and if not, to determine whether questions must be submitted to the chair to be asked of witnesses, or to allow questions to be asked by an attorney or advisor for the respondent.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-320, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-320, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-330 Student conduct committee—Initial decision.

(1) At the conclusion of the hearing, the student conduct committee shall permit the parties to make closing arguments in whatever form it wishes to receive them. The committee also may permit each party to propose findings, conclusions, and/or a proposed decision for its consideration.

(2) Within (~~twenty~~) 20 calendar days following the conclusion of the hearing or the committee's receipt of closing arguments, whichever is later, the committee shall issue (~~an initial~~) a decision in accordance with RCW 34.05.461 and WAC 10-08-210. The (~~initial~~) decision shall include findings on all material issues of fact and conclusions on all material issues of law, including which, if any, provisions of the student conduct code were violated. Any findings based substantially on the credibility of evidence or the demeanor of witnesses shall be so identified and explained.

(3) The committee's (~~initial order~~) decision shall also include a determination on appropriate (~~discipline~~) sanctions, if any. If the matter was referred to the committee by (~~the~~) a student conduct

officer, the committee shall identify and impose disciplinary sanctions or conditions, if any, as authorized in the student conduct code. If the matter is an appeal by ~~((the respondent or the complainant in the case of sexual misconduct))~~ a party, the committee may affirm, reverse, or modify the disciplinary sanctions and/or conditions imposed by the student conduct officer and/or impose additional disciplinary sanctions or conditions as authorized herein. The notice will also inform the respondent of their appeal rights.

(4) The committee chair shall cause copies of ~~((the initial))~~ its decision to be served on the parties and their ~~((legal counsel of record. The committee chair shall also promptly transmit a copy of the decision and the record of the committee's proceedings to the president.~~

~~(5) In cases involving allegations of sexual misconduct, the chair of the student conduct committee will make arrangements to have a written notice served on the complainant informing the complainant of the decision, the reasons for the decision, and a description of any disciplinary sanctions and/or conditions that may have been imposed upon the respondent, including suspension or dismissal of the respondent. The notice will also inform the complainant of their appeal rights. This notice shall be served on the complainant on the~~

~~same date as the initial decision is served on the respondent. The complainant may appeal the student conduct committee's initial decision to the president subject to the same procedures and deadlines applicable to other parties.)~~ attorney, if any. The notice will inform all parties of their appeal rights. The committee chair shall also promptly transmit a copy of the decision and the record of the committee's proceedings to the president.

(5) In cases involving sex-based harassment, the initial decision shall be served on all parties simultaneously, as well as the Title IX coordinator.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-330, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-330, filed 12/17/18, effective 1/17/19.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-340 Student conduct committee—Review of an initial decision. (1) (~~(A respondent, or a complainant in a case involving~~

~~allegations of sexual misconduct, who is aggrieved by the findings or conclusions issued by the student conduct committee may request a review of the committee's initial decision to the president by filing a notice of appeal with the president's office within twenty-one days of service of the committee's initial decision or a written notice.))~~

Any party, including a complainant in sex-based harassment cases, may appeal the committee's decision to the president by filing a written appeal with the president's office within 21 calendar days of service of the committee's decision. Failure to file a timely appeal request within this time frame constitutes a waiver of the right and the initial decision shall be deemed final.

(2) The ~~((notice of))~~ written appeal must identify the specific findings of fact and/or conclusions of law in the initial decision that are challenged and must contain an argument as to why the appeal should be granted. ~~((The president's review shall be restricted to the hearing record made before the student conduct committee and will normally be limited to those issues and arguments raised in the notice of appeal. As part of the review process, the president may ask the nonappealing party(ies) to respond to the arguments contained in the notice of appeal.~~

~~(3) The president shall provide a written decision to all parties within thirty days after receipt of the notice of appeal or receipt of the response from nonappealing parties, whichever is later. The president's decision shall be final and shall include a notice of any rights to request reconsideration and/or judicial review.~~

~~(4) In cases involving allegations of sexual misconduct, the president, on the same date that the final decision is served upon the respondent, shall serve a written notice informing the complainant of the final decision. This notice shall inform the complainant whether the sexual misconduct allegation was found to have merit and describe any disciplinary sanctions and/or conditions imposed upon the respondent for the complainant's protection, including suspension or dismissal of the respondent.~~

~~(5) The president shall not engage in an ex parte communication with any of the parties regarding an appeal.)~~ Appeals may be based upon, but are not limited to:

(a) Procedural irregularity that would change the outcome;

(b) New evidence that would change the outcome and that was not reasonably available when the initial decision was made; and

(c) The investigator, decision maker, or Title IX coordinator had a conflict of interest or bias for or against a respondent or complainant individually or respondents or complainants generally.

(3) Upon receiving a timely appeal, the president or a designee will promptly serve a copy of the appeal on all nonappealing parties, who will have 10 business days from the date of service to submit a written response addressing the issues raised in the appeal to the president or a designee and serve it on all parties. Failure to file a timely response constitutes a waiver of the right to participate in the appeal.

(4) If necessary to aid review, the president may ask for additional briefing from the parties on issues raised on appeal. The president's review shall be restricted to the hearing record made before the student conduct committee and will normally be limited to a review of those issues and arguments raised in the appeal.

(5) The president shall serve a written decision on all parties and their attorneys, if any, within 20 calendar days after receipt of the appeal. The president's decision shall be final and subject to judicial review pursuant to chapter 34.05 RCW, Part V.

(6) In cases involving allegations of sex-based harassment, the president's decision must be served simultaneously on the complainant, respondent, and Title IX coordinator.

(7) The president shall not engage in an ex parte communication with any of the parties regarding an appeal.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-340, filed 12/2/20, effective 1/2/21; WSR 19-01-082, § 132H-126-340, filed 12/17/18, effective 1/17/19.]

SUPPLEMENTAL TITLE IX STUDENT CONDUCT PROCEDURES FOR REPORTED INCIDENTS OCCURRING BEFORE AUGUST 1, 2024

AMENDATORY SECTION (Amending WSR 23-04-040, filed 1/25/23, effective 2/25/23)

WAC 132H-126-400 Order of precedence. This supplemental procedure applies to allegations of sexual harassment occurring before August 1, 2024, subject to Title IX jurisdiction pursuant to regulations promulgated by the United States Department of Education. See 34 C.F.R. Part 106. To the extent these supplemental hearing

procedures conflict with the college's standard disciplinary procedures, WAC 132H-126-100 through 132H-126-340, these supplemental procedures shall take precedence. Bellevue College may, at its discretion, contract with an administrative law judge or other person to act as presiding officer and assign such presiding officer to exercise any or all of the duties in lieu of the student conduct committee and committee chair.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 23-04-040, § 132H-126-400, filed 1/25/23, effective 2/25/23. Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-400, filed 12/2/20, effective 1/2/21.]

AMENDATORY SECTION (Amending WSR 23-04-040, filed 1/25/23, effective 2/25/23)

WAC 132H-126-410 Prohibited conduct under Title IX. Pursuant to RCW 28B.50.140(13) and Title IX of the Education Amendments Act of 1972, 20 U.S.C. Sec. 1681, the college may impose disciplinary sanctions against a student who commits, attempts to commit, or aids,

abets, incites, encourages, or assists another person to commit, an act(s) of "sexual harassment." These definitions apply to reported incidents occurring before August 1, 2024.

For purposes of this supplemental procedure, "sexual harassment" encompasses the following conduct:

(1) **Quid pro quo harassment.** A college employee conditioning the provision of an aid, benefit, or service of the college on an individual's participation in unwelcome sexual conduct.

(2) **Hostile environment.** Unwelcome conduct that a reasonable person would find to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the college's educational programs or activities, or employment.

(3) **Sexual assault.** Sexual assault includes the following conduct:

(a) **Nonconsensual sexual intercourse.** Any actual or attempted sexual intercourse (anal, oral, or vaginal), however slight, with any object or body part, by a person upon another person, that is without consent and/or by force. Sexual intercourse includes anal or vaginal penetration by a penis, tongue, finger, or object, or oral copulation by mouth to genital contact or genital to mouth contact.

(b) **Nonconsensual sexual contact.** Any actual or attempted sexual touching, however slight, with any body part or object, by a person upon another person that is without consent and/or by force. Sexual touching includes any bodily contact with the breasts, groin, mouth, or other bodily orifice of another individual, or any other bodily contact in a sexual manner.

(c) **Incest.** Sexual intercourse or sexual contact with a person known to be related to them, either legitimately or illegitimately, as an ancestor, descendant, brother, or sister of either wholly or half related. Descendant includes stepchildren and adopted children under the age of 18.

(d) **Statutory rape.** Consensual sexual intercourse between someone who is 18 years of age or older and someone who is under the age of 16.

(4) **Domestic violence.** Use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person:

(a) Who is a current or former spouse or intimate partner of the victim, or a person similarly situated to a spouse of the victim under the domestic or family violence laws of the state of Washington;

(b) Who is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;

(c) Who shares a child in common with the victim; or

(d) Who commits acts against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the state of Washington, RCW 26.50.010.

(5) **Dating violence.** Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person:

(a) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and

(b) Where the existence of such a relationship shall be determined based on a consideration of the following factors:

(i) The length of the relationship;

(ii) The type of relationship; and

(iii) The frequency of interaction between the persons involved in the relationship.

(6) **Economic abuse.** In the context of domestic violence dating violence, economic abuse includes behavior that is coercive, deceptive, or unreasonably controls or restrains a person's ability to acquire, use, or maintain economic resources to which they are entitled, including using coercion, fraud, or manipulation to:

(a) Restrict a person's access to money, assets, credit, or financial information;

(b) Unfairly use a person's personal economic resources, including money, assets, and credit, for one's own advantage; or

(c) Exert undue influence over a person's financial and economic behavior or decisions, including forcing default on joint or other financial obligations, exploiting powers of attorney, guardianship, or conservatorship, or failing or neglecting to act in the best interests of a person to whom one has a fiduciary duty.

(7) **Technological abuse.** An act or pattern of behavior that occurs within domestic violence, sexual assault, dating violence, or stalking and is intended to harm, threaten, intimidate, control, stalk, harass, impersonate, exploit, extort, or monitor, except as otherwise permitted by law, another person, that occurs using any form of technology including, but not limited to: Internet-enabled devices, online spaces and platforms, computers, mobile devices, cameras and

imaging programs, apps, location tracking devices, or communication technologies, or any other emerging technologies.

(8) **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others, or suffer substantial emotional distress.

[Statutory Authority: Chapter 34.05 RCW and RCW 28B.50.140. WSR 23-04-040, § 132H-126-410, filed 1/25/23, effective 2/25/23. Statutory Authority: Chapter 34.05 RCW; and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-410, filed 12/2/20, effective 1/2/21.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-420 Title IX jurisdiction. (1) This supplemental procedure applies only if the reported misconduct:

(a) Occurred in the United States;

(b) Occurred during a college educational program or activity;

((and))

(c) Meets the definition of sexual harassment as that term is defined in this supplemental procedure; and

(d) Before August 1, 2024.

(2) For purposes of this supplemental procedure, an "educational program or activity" is defined as locations, events, or circumstances over which the college exercised substantial control over both the respondent and the context in which the reported sexual harassment occurred. This definition includes any building owned or controlled by a student organization that is officially recognized by the college.

(3) Proceedings under this supplemental procedure must be dismissed if the decision maker determines that one or all of the requirements of subsection (1)(a) through ~~((e))~~ (d) of this section have not been met. Dismissal under this supplemental procedure does not prohibit the college from pursuing other disciplinary action based on allegations that the respondent violated other provisions of the college's student conduct code, chapter 132H-126 WAC.

(4) If the student conduct officer determines the facts in the investigation report are not sufficient to support Title IX jurisdiction and/or pursuit of a Title IX violation, the student conduct officer will issue a notice of dismissal in whole or part to

both parties explaining why some or all of the Title IX claims have been dismissed.

[Statutory Authority: Chapter 34.05 RCW; and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-420, filed 12/2/20, effective 1/2/21.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-430 Initiation of discipline. These supplemental procedures apply to reported incidents occurring before August 1, 2024.

(1) Upon receiving the Title IX investigation report from the Title IX coordinator, the student conduct officer will independently review the report to determine whether there are sufficient grounds to pursue a disciplinary action against the respondent for engaging in prohibited conduct under Title IX.

(2) If the student conduct officer determines that there are sufficient grounds to proceed under these supplemental procedures, the student conduct officer will initiate a Title IX disciplinary

proceeding by filing a written disciplinary notice with the chair of the student conduct committee and serving the notice on the respondent, the complainant, and their respective advisors. The notice must:

(a) Set forth the basis for Title IX jurisdiction;

(b) Identify the reported Title IX violation(s);

(c) Set forth the facts underlying the allegation(s);

(d) Identify the range of possible sanctions that may be imposed if the respondent is found responsible for the reported violation(s); and

(e) Explain that the parties are entitled to be accompanied by their chosen advisors during the hearing and that:

(i) The advisors will be responsible for questioning all witnesses on their party's behalf;

(ii) An advisor may be an attorney; and

(iii) The college will appoint the party an advisor of the college's choosing at no cost to the party, if the party fails to do so; and

(3) Explain that if a party fails to appear at the hearing, a decision of responsibility may be made in their absence.

[Statutory Authority: Chapter 34.05 RCW; and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-430, filed 12/2/20, effective 1/2/21.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-440 Prehearing procedure. These supplemental prehearing procedures apply to reported incidents occurring before August 1, 2024.

(1) Upon receiving the disciplinary notice, the chair of the student conduct committee will send a hearing notice to all parties, in compliance with WAC 132H-126-310. In no event will the hearing date be set less than (~~ten~~) 10 business days after the Title IX coordinator provided the final investigation report to the parties.

(2) A party may choose to have an attorney serve as their advisor at the party's own expense. This right will be waived unless, at least five business days before the hearing, the attorney files a notice of appearance with the committee chair with copies to all parties and the student conduct officer.

(3) In preparation for the hearing, the parties will have equal access to all evidence gathered by the investigator during the investigation, regardless of whether the college intends to offer the evidence at the hearing.

[Statutory Authority: Chapter 34.05 RCW; and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-440, filed 12/2/20, effective 1/2/21.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-470 Initial order. These supplemental procedures apply to reported incidents occurring before August 1, 2024.

(1) In addition to complying with WAC 132H-126-330, the student conduct committee will be responsible for conferring and drafting an initial order that:

(a) Identifies the allegations of sexual harassment;

(b) Describes the grievance and disciplinary procedures, starting with filing of the formal complaint through the determination of responsibility, including notices to parties, interviews with

witnesses and parties, site visits, methods used to gather evidence, and hearings held;

(c) Makes findings of fact supporting the determination of responsibility;

(d) Reaches conclusions as to whether the facts establish whether the respondent is responsible for engaging in sexual harassment in violation of Title IX;

(e) Contains a statement of, and rationale for, the committee's determination of responsibility for each allegation;

(f) Describes any disciplinary sanction or conditions imposed against the respondent, if any;

(g) Describes to what extent, if any, complainant is entitled to remedies designed to restore or preserve complainant's equal access to the college's education programs or activities; and

(h) Describes the process for appealing the initial order to the president.

(2) The committee chair will serve the initial order on the parties simultaneously.

[Statutory Authority: Chapter 34.05 RCW; and RCW 28B.50.140(13); P.L. 113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of

1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-470, filed 12/2/20, effective 1/2/21.]

AMENDATORY SECTION (Amending WSR 21-01-008, filed 12/2/20, effective 1/2/21)

WAC 132H-126-480 Appeals. These supplemental procedures apply to reported incidents occurring before August 1, 2024.

(1) The parties shall have the right to appeal from the initial order's determination of responsibility and/or dismissal of an allegation(s) of sexual harassment in a formal complaint. The right to appeal will be subject to the same procedures and time frames set forth in WAC 132H-126-340.

(2) The president or their delegate will determine whether the grounds for appeal have merit, provide the rationale for this conclusion, and state whether the disciplinary sanction and condition(s) imposed in the initial order are affirmed, vacated, or amended, and, if amended, set forth any new disciplinary sanction and/or condition(s).

(3) President's office shall serve the final decision on the parties simultaneously.

[Statutory Authority: Chapter 34.05 RCW; and RCW 28B.50.140(13); P.L.
113-4, 20 U.S.C. § 1092(f); Title IX of the Education Amendments of
1972, 20 U.S.C. § 1681 et seq. WSR 21-01-008, § 132H-126-480, filed
12/2/20, effective 1/2/21.]



REGULAR MEETING AGENDA ITEM

CREATION OF POLICY 1447: SEX DISCRIMINATION

First Read

Description

Policy 1447 Sex Discrimination was adopted as an interim policy on August 1, 2024, per the U.S. Department of Education's issuance of the "Final Rule" on Title IX regulations.

Analysis

On April 19, 2024, the U.S. Department of Education released its final rule to fully effectuate Title IX's promise that no person experiences sex discrimination in federally funded education. Before issuing the proposed regulations, the Department received feedback on its Title IX regulations, as amended in 2020, from a wide variety of stakeholders.

The final regulations strengthen several major provisions from the current regulations and provide schools with information to meet their Title IX obligations while providing appropriate discretion and flexibility to account for variations in school size, student populations, and administrative structures. The final regulations also provide greater clarity regarding: the definition of "sex-based harassment"; the scope of sex discrimination, including schools' obligations not to discriminate based on sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity; and schools' obligations to provide an educational environment free from discrimination based on sex.

The final regulations are effective on August 1, 2024, and apply to complaints of sex discrimination regarding alleged conduct that occurs on or after that date. Existing policies and procedures will remain in place for complaints of alleged conduct that occurs prior to August 1, 2024.

Comments Received

The 45-day comment period occurs October 18-December 2, 2024. At the time this packet is being created, two clarifying comments were received. Additional comments submitted between November 26-December 2, 2024 will be addressed and included in an updated policy/packet if applicable.

Recommended Action

That the Board of Trustees of Community College District VIII approves the creation of Policy 1447: Sex Discrimination at their February 26, 2025 meeting.

Prepared by: Dr. Lori McRea Keller, Director of Policies & Special Projects
loreen.keller@bellevuecollege.edu

1447 SEX DISCRIMINATION

Original Date:
Policy Contact: President

POLICY

Bellevue College is committed to providing an educational and employment environment that is free from sex discrimination and sex-based harassment, including retaliation because of making a report or participating in related protected activities.

Bellevue College complies with U.S. Office of Civil Rights, Department of Education, 34 CFR Part 106 Title IX regulations. This Policy applies to all faculty, employees, students, and other individuals participating in or attempting to participate in the College's program or activities, including education and employment. This policy does not prevent the college from pursuing action under other college policies, Student Conduct Code, employment contracts or handbooks, or related federal or state law.

This policy applies to sex discrimination and sex-based harassment, described below in the prohibited conduct section, that occur on or after August 1, 2024. For reported incidents of sex discrimination or sex-based harassment occurring prior to August 1, 2024, the following policies and procedures apply: [Policy 1445](#), [Procedure 1445P](#), [Procedure 1445P2](#), and [WAC 132H-126](#)-400 to 480.

This policy does not alter or modify laws, regulations, or college policies applicable to the legitimate exercise of academic freedom or constitutionally protected rights. Discrimination complaints based on membership in a protected class are addressed in [Policy 1440](#). General complaints unrelated to discrimination or harassment based on membership in a protected class or retaliation are addressed in [Policy 1450](#).

PROHIBITED CONDUCT

This policy prohibits act(s) of sex discrimination and sex-based harassment.

- It may be applied to incidents, to patterns, and/or to the institutional culture/climate, all of which may be addressed in accordance with this policy.
 - It includes attempts to commit, or aid, abet, incite, encourage, or assist another person to commit said act(s).
1. **Sex Discrimination** includes Sex-based Harassment, occurs when a Respondent causes more than *de minimis* (insignificant) harm to an individual by treating them differently from a similarly situated individual based on:
 - a. sex stereotypes;
 - b. sex characteristics;
 - c. pregnancy or related conditions;
 - d. sexual orientation; and
 - e. gender identity.
 - f. Conduct that prevents an individual from participating in an education program or activity consistent with the person's gender identity subjects a person to more than *de minimis* harm on the basis of sex and is prohibited.
 2. **Sex-based harassment** is a type of sex discrimination that includes:
 - a. **Quid pro quo harassment.** An employee, agent, or other person authorized by the college to provide an aid, benefit, or service under the college's education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person's participation in unwelcome sexual conduct.
 - b. **Hostile environment.** Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the recipient's education program or

activity (*i.e.*, creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

- i. The degree to which the conduct affected the complainant's ability to access the recipient's education program or activity;
 - ii. The type, frequency, and duration of the conduct;
 - iii. The parties' ages, roles within the recipient's education program or activity, previous interactions, and other factors about each Party that may be Relevant to evaluating the effects of the conduct;
 - iv. The location of the conduct and the context in which the conduct occurred; and
 - v. Other sex-based harassment in the recipient's education program or activity.
- c. **Sexual violence.** Sexual violence includes the following conduct:
- i. **Nonconsensual sexual intercourse.** Any actual or attempted sexual intercourse (anal, oral, or vaginal), however slight, with any object or body part, by a person upon another person, that is without consent and/or by force. Sexual intercourse includes anal or vaginal penetration by a penis, tongue, finger, or object, or oral copulation by mouth to genital contact or genital to mouth contact.
 - ii. **Nonconsensual sexual contact (fondling).** Any actual or attempted sexual touching, however slight, with any object or body part, by a person upon another person that is without Consent and/or by force. Sexual touching includes any bodily contact with the breasts, groin, mouth, or other bodily orifice of another individual, or any other bodily contact in a sexual manner.
 - iii. **Incest.** Sexual intercourse or sexual contact with a person known to be related to them, either legitimately or illegitimately, as an ancestor, descendant, or sibling of either wholly or half related. Descendant includes stepchildren and adopted children under the age of eighteen (18).
 - iv. **Statutory rape (Rape of a child).** Non forcible sexual intercourse with a person who is under the statutory age of consent.
3. **Domestic violence.** Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, coercive control, damage or destruction of personal property, stalking, or any other conduct prohibited under RCW 10.99.020, committed by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Washington, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Washington, RCW 26.50.010.
4. **Dating violence.** Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person (i) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (ii) where the existence of such a relationship shall be determined based on a consideration of the following factors:
- a. The length of the relationship;
 - b. The type of relationship; and
 - c. The frequency of interaction between the persons involved in the relationship.
5. **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (i) fear for their safety or the safety of others; or (ii) suffer substantial emotional distress.
6. **Retaliation** means intimidation, threats, coercion, or discrimination against any person by the college, a student, or an employee or other person authorized by the college to provide aid, benefit, or service under the college's education program or activity, for the purpose of interfering with any right or privilege secured by college policies and procedures prohibiting sex discrimination, or

because the person has reported information, made a complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this part, including in an informal resolution process, in these investigation procedures, and any disciplinary proceeding for sex discrimination. Nothing in this definition precludes the college from requiring an employee to provide aid, benefit, or service under the college's education program or activity to participate as a witness in, or otherwise assist with, an investigation, proceeding, or hearing.

POLICY VIOLATIONS

Reported concerns will be reviewed according to the procedures described in 1447P, 1447P2, 1447P3 to determine what supportive measures, investigations, resolution options, remediation, or other actions are required or recommended.

Students and employees found to have violated this policy may be subject to corrective or disciplinary action, up to and including dismissal from the college or dismissal from employment. Any disciplinary actions initiated following review and investigation will be handled in accordance with the student conduct code, WAC 132H-126, policy 2050, for students; and policy 1447P2, Employee sex discrimination disciplinary procedure, for employees, and if applicable, visiting staff, contractors, or third parties.

CONTACTS

Any employee, student, applicant, or visitor who believes that they have been the subject of sex discrimination can file a report online at www.bellevuecollege.edu/about-us/report-concerns or contact one of the following individuals. If the complaint is against one of the following, the matter should be reported to the president's office for referral to an alternate designee.

- Rachel Wellman, Compliance and Title IX Coordinator
- Office: C227
- Phone: 425-564-2641
- Email: rachel.wellman@bellevuecollege.edu

- Jill Powell-Szep, Deputy Title IX Coordinator
- Office: C227
- Phone: 425-564-2704
- Email: jill.powell@bellevuecollege.edu

RESOURCES

On-Campus

- Office of Compliance and Title IX: Bellevue College campus office responsible for responding to sex discrimination and sex-based harassment including determining and implementing supportive measures and remedies, providing available alternate resolution options, and referring to external agencies.
 - 425-564-2704
 - titleix@bellevuecollege.edu
 - www.bellevuecollege.edu/about-us/values/titleix
 - Office C227
- Human Resources Office is responsible for assisting employees with flexible work arrangements, employee relations matters, leave and benefits, and other conditions of employment.
 - 425-564-2274
 - hr@bellevuecollege.edu
 - www.bellevuecollege.edu/hr
 - Office B125
- Counseling Center (for students): Students can access Bellevue College Counselors who are trained and/or licensed mental health professionals. Bellevue College Counselors maintain confidentiality as required by their license. Center at

- 425-564-5747
- www.bellevuecollege.edu/counseling
- Office U201
- Employee Assistance Program: Employees can access counseling and resources.
 - 877-313-4455
 - des.wa.gov/services/employee-assistance-program
- Public Safety: Available 24 hours a day, 7 days a week and can provide an escort to and from locations on campus.
 - 425-466-9365
 - Publicsafety@bellevuecollege.edu
 - www.bellevuecollege.edu/publicsafety
 - Office B132

Off-Campus

- Domestic Abuse Women’s Network (DAWN): Domestic Violence services, including 24-hour advocacy and support line, emergency shelter, community advocacy, legal advocacy, therapy and groups.
 - (425) 656-7867
 - www.dawnrising.org
- LifeWire: Domestic Violence services in Bellevue, including a 24-hour helpline, housing/rent assistance, shelter, community and legal advocacy, therapy, and support groups.
 - (425) 746-1940 or (800) 827-8840
 - www.lifewire.org
- King County Sexual Assault Resource Center (KCSARC): has a 24-hour helpline, and they provide crisis response, community and legal advocacy, therapy, and family services in both English and Spanish.
 - (425) 226.5062 or (888) 998-6423
 - www.kcsarc.org
- Population specific: King County has a variety of population specific resources, some of which can be found at: www.bellevuecollege.edu/gbvprevention/resources/.

RESPONSIBILITIES

All employees are responsible for:

- Refraining from conduct that is discriminatory, harassing, or retaliatory;
- Taking discrimination, harassment, and retaliation concerns seriously;
- Reporting suspected discriminatory, harassing, or retaliatory conduct to the appropriate authorities in accordance with procedures 1440P and 1447P;
- Upon learning of a student’s pregnancy or related condition, providing the student with the Title IX coordinator’s information as well as information about available assistance, and
- Cooperating with any resulting investigation and/or disciplinary proceeding.
- Employees who are licensed mental health counselors wherein confidentiality is part of their licensure, while in the role of counselor, are exempt from reporting.

Administrators, supervisors, and faculty members are responsible for:

- Providing a working and learning environment free from discrimination, harassment, and retaliation;
- Monitoring the work and learning environment for potential discrimination, harassment, and retaliation;
- Collaborating, when appropriate, with the human resources and Title IX offices to follow-up on situations that have been addressed through the reporting procedures; and
- Monitoring for potential recurrences of discrimination, harassment, or retaliation.

RELEVANT LAWS AND OTHER RESOURCES

- Policy 1440, [1440P](#)
- Policy 1445, 1445P, 1445P2
- [Policy 1450](#) General Complaint Resolution

- [Policy 2050/WAC 132H-126 Student Conduct Code](#)
- [WAC 162-30 Sex Discrimination](#)
- [RCW 43.10.005 Workplace pregnancy accommodations](#)
- [RCW 43.01.135 Sexual harassment in the workplace](#)
- [RCW 28B.10.846 Report of child abuse or neglect—Reporting responsibilities.](#)
- [RCW 74.34.035 Reports—Mandated and permissive—Contents—Confidentiality.](#)
- [RCW 28B.110 Gender Equity in Higher Education](#)
- [RCW 28B.112 Campus Sexual Violence](#)
- Department of L&I [Washington family care act](#)
- [US Dept. of Labor P.U.M.P. Act](#)
- [Title IX of the Educational Amendments of 1972](#)
- U.S. Department of Education’s Office for Civil Rights
- [Washington State Human Rights Commission](#)
- Bellevue College Association of Higher Education Collective Bargaining Agreement
- Washington Public Employees Association Higher Education Collective Bargaining Agreement
- Washington Federation of State Employees Higher Education Community College Coalition Collective Bargaining Agreement

REVISION HISTORY

Created:

APPROVED BY

Board of Trustees



REGULAR MEETING AGENDA ITEM

REVISION OF POLICY 2020: ELECTRONIC COMMUNICATION WITH STUDENTS

Action

Description

When ctcLink was launched at Bellevue College, there was uncertainty as to whether students would be required to use their assigned BC email as their primary email or if they could choose a different primary email. Policy 2020 has been revised to explain the issue fully, so students understand their responsibilities as it relates to official college communication. This update also repairs old hyperlinks and makes grammatical changes.

Analysis

Students may receive official college communication by way of their BC-issued email address or one they provide and maintain in ctcLink. However, this is a primary communication method and students are expected to receive and read their emails. Secondary communications, such as text or Canvas notifications, may be opted-out. This policy defines and clarifies the distinction.

45-Day Comment Period

The college community submitted input and feedback 4/26/24 - 6/10/24. Nine comments were received focused on clarity and instruction-related communications. College-wide feedback was incorporated.

Recommended Motion

That the Board of Trustees of Community College District VIII approves the revision of Policy 2020: Electronic Communication with Students.

Prepared by: Dr. Lori McRea Keller, loreen.keller@bellevuecollege.edu

2020 ELECTRONIC COMMUNICATION WITH STUDENTS

Original Date: 7/6/2010 * Last Revision Effective:

Policy Contact: Vice President, Student Affairs

POLICY

PURPOSE

This policy describes instances where official college business with students is conducted electronically (~~“college communications”~~) and establishes that students may opt-out of text messaging from the college. College communications are generally separate from instructional, faculty-initiated communications, online learning platforms, and electronic teaching resources for coursework used by professors and their enrolled students.

Primary College Communication

Electronic privacy and security of educational information is a top priority. After admission, Bellevue College students must create a NetID and will receive an official Bellevue College email address. A student may choose a different “preferred” email address in ctcLink. To protect student confidentiality related to the Family Educational Rights and Privacy Act (FERPA), students and college employees are expected to communicate with an official email address (generally firstname.lastname@bellevuecollege.edu) or the preferred email address maintained by the student in ctcLink. The college maintains reasonable expectations that communications are received and read promptly.

College communications include security alerts, campus suspension of operations, technology services alerts, required federal and state notifications, student specific financial aid, housing, and registration notifications, presidential and foundation notices, and communication that relates directly to individual student transactions or issues.

Students are advised to send emails to and from their college email address whenever possible. When educational or personal records are shared, students may be re-directed to their official college email address.

Secondary College Communication

The college uses secondary electronic methods to communicate general information to students. These include text messaging and non-instructional messages sent via the Canvas learning management system. General information includes matters that impact the health and safety of the campus community, academic success resources, and information related to the college’s mission and values, campus events, and general announcements.

Opt-out Options

Students may elect to stop receiving text messages by replying “STOP.” However, students may not elect to opt-out of receiving emails or notifications sent using the Canvas learning management system.

DEFINITIONS

Emergency purpose: Critical and time-sensitive communications made necessary in any situation affecting the health and safety of the college community.

College communication: Identical or substantially similar messages sent to a group of students in one or more batches. College communication is restricted to information that:

- Pertains to most of the recipients,
- Is critical or time sensitive, and
- Is for official college business.

Official college business: The individual sending the communication is doing so for a purpose within the scope of their college employment.

Opt in: An action by which someone agrees to receive college communications to a personal device and consents by acknowledging a statement that provides a clear understanding of the nature of the messages that will be received.

Opt out: An action by which someone who receives college communications to a personal device indicates that they no longer want them from the college.

RELEVANT LAWS AND OTHER RESOURCES

- [Family Educational Rights and Privacy Act of 1974 \(FERPA\)](#)
- Policy #[5250 Information Security](#)
- Policy #[5150 Acceptable Use of Information Technology](#)
- [5150P Acceptable Use of Information Technology \(Procedures\)](#)
- Policy #2050 Student Conduct Code

REVISION HISTORY

Original 7/6/2010

Revision 9/11/2012; 3/24/2015; 10/20/2021

APPROVED BY

Board of Trustees

2020 ELECTRONIC COMMUNICATION WITH STUDENTS

Original Date: 7/6/2010 * Last Revision Effective:
Policy Contact: Vice President, Student Affairs

POLICY

PURPOSE

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Board of Trustees



REGULAR MEETING AGENDA ITEM

ACHIEVING THE DREAM QUARTERLY REPORT

Information

Description

This presentation provides an update of Bellevue College's progress in advancing Achieving the Dream student success initiatives. Bellevue College's work focuses on increasing and closing equity gaps for retention, completion, and foundational course success within the first year. Updates include progress on key ATD initiatives such as Guided Pathways, leadership structure changes, and ongoing efforts to monitor and improve student outcomes through cohort-based metrics. The presentation highlights 2024-2025 priorities, including enhancing first-year programs, strengthening advising pipelines, and assessing modality effectiveness.

Prepared by: Megan Kaptik, Dean of Student Support
Dr. Liz Hollerman, Interim Associate Vice President of Academic Affairs