

Requirements 2011-2012

Courses may be subject to prerequisites and minimum grade requirements.

Check online at bellevuecollege.edu/catalog/courses.

Course	Course Title	Credits
ACCT 245	Accounting Information Systems.....	5
Choose 5 credits from the following:		5
ACCT 101	Practical Accounting I (5 Cr)	
ACCT& 201	Principles of Accounting I (5 Cr)	
Choose 5 credits from the following:		5
ACCT& 203	Principles of Accounting III (5 Cr)	
ACCT 234	Managerial Accounting (5 Cr)	
Choose 5 credits from the following:		5
BTS 109	Business Communications (5 Cr)	
ENGL& 101	English Composition I (5 Cr)	
GRAND TOTAL	20

Program Contact Info: bellevuecollege.edu/programs/az/ *Accounting – Paraprofessional*

Use Degree Audit to track your progress toward completion of this certificate at bellevuecollege.edu/degreeaudit
Please refer to bellevuecollege.edu/programs/degrees/ for latest certificate updates and further information.

All coursework applied to this certificate must be approved by program chair.
Submit completed form to Enrollment Services when applying for graduation.

Student Name: _____

SID: _____

Program Requirements Courses may be subject to minimum grade requirements and prerequisites			Approved Substitution/Transfer Credit					
Course	Course Title	Cr	School	Course	Cr	Grade	Qtr	Yr
ACCT 245	Accounting Information Systems	5						
Choose 5 credits from the following:		5						
ACCT 101	Practical Accounting I (5 Cr)							
ACCT& 201	Principles of Accounting I (5 Cr)							
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ACCT 234	Managerial Accounting (5 Cr)							
Choose 5 credits from the following:		5						
BTS 109	Business Communications (5 Cr)							
ENGL& 101	English Composition I (5 Cr)							
TOTAL:		20						

Exceptions to degree or certificate requirements and graduation information: <http://bellevuecollege.edu/enrollment/graduation/>

Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Program Chair: _____

Date: _____