



## Project Management Certificate of Accomplishment

### Requirements 2009-2010

Courses may be subject to prerequisites and minimum grade requirements. Check online at [bellevuecollege.edu/catalog/courses](http://bellevuecollege.edu/catalog/courses).

Course Number	Course Title	Credits
BTS 280	Project Planning, Tracking, & Reporting.....	5
BUS 120▲	Organizational Behavior.....	5
BUS 230▲	Project Management.....	5
<b>Choose 3-5 credits from the following:</b> .....		<b>3-5</b>
ACCT 234	Managerial Accounting (5 Cr)	
BUS 299▲	Individual Studies in Business Management (V 3-5 Cr)	
MKTG 299	Individual Studies in Marketing (V 3-5 Cr)	
<b>GRAND TOTAL</b>	.....	<b>18-20</b>

▲ - Course number and/or title change begins Summer 2008. Courses with previous number/title are still applicable. For more information visit: [bellevuecollege.edu/ccn](http://bellevuecollege.edu/ccn).

**Program Contact Info:** [bellevuecollege.edu/programs/az/](http://bellevuecollege.edu/programs/az/) **Business Management**

Use Degree Audit to track your progress toward completion of this certificate at: [bellevuecollege.edu/da/](http://bellevuecollege.edu/da/)  
Please refer to [bellevuecollege.edu/programs/degrees/certificates/](http://bellevuecollege.edu/programs/degrees/certificates/) for latest certificate updates and further information.

*Updated: 6/23/09*

All coursework applied to this certificate must be approved by program chair.  
Submit completed form to Enrollment Services when applying for graduation.



**Project Management**  
Certificate of Accomplishment

COMPLETION WORKSHEET 2009-2010

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

Program Requirements			Approved Substitution*/Transfer Credit					
Courses may be subject to minimum grade requirements and prerequisites								
Course	Course Title	Cr	School	Course	Cr	QTR	YR	Grade
BTS 280	Project Planning, Tracking, & Reporting	5						
BUS 120▲	Organizational Behavior	5						
BUS 230▲	Project Management	5						
<b>Choose 3-5 credits from the following:</b>		3-5						
ACCT 234	Managerial Accounting (5 Cr)							
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MKTG 299	Individual Studies in Marketing (V 3-5 Cr)							
<b>TOTAL:</b>		<b>18-20</b>						

*Updated: 6/23/09*

**Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.**

Graduation application deadlines: Fall Quarter - June 1; Winter Quarter - October 10; Spring Quarter - December 10; Summer Quarter - March 15

Student Signature: \_\_\_\_\_ Program Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Exceptions to Degree or Certificate Requirements**

- o All requests for course substitution or waiver of the degree/certificate requirements listed in the BC course catalog are petitioned to the Evaluations/Graduation Office, which forwards the petition to the Executive Dean of Instruction or designee for approval.
- o Written program chair approval is required prior to submitting the petition to the Evaluations/Graduation Office.  
Petition forms are available at the Evaluations/Graduation Office or online at <http://bellevuecollege.edu/enrollment/graduation/>.
- o Submit petition with supporting documentation to the Evaluations/Graduation Office prior to the final quarter for which you are graduating.