

Requirements 2009-2010

Courses may be subject to prerequisites and minimum grade requirements. Check online at bellevuecollege.edu/catalog/courses.

Course Number	Course Title	Credits
ACCT 135	Business Payroll Tax Accounting.....	5
ACCT 172	Small Business Computerized Accounting.....	5
ACCT 245	Accounting Information Systems.....	5
ACCT 250	Intermediate Accounting.....	5
ACCT 285	Federal Income Taxes.....	5
BTS 165	Business Spreadsheet Analysis & Design.....	5
BUS 120▲	Organizational Behavior.....	5
BUS 145▲	Business Mathematics.....	5
ENGL& 101▲	English Composition I.....	5
ENGL& 235▲	Technical Writing.....	5
Choose 5 credits from the following:		5
ACCT 101	Practical Accounting I (5 Cr)	
ACCT& 201▲	Principles of Accounting I (5 Cr)	
Choose 5 credits from the following:		5
ACCT 102	Practical Accounting II (5 Cr)	
ACCT& 202▲	Principles of Accounting II (5 Cr)	
Choose 5 credits from the following:		5
ACCT& 203▲	Principles of Accounting III (5 Cr)	
ACCT 234	Managerial Accounting (5 Cr)	
Choose 5 credits from the following:		5
BA 200	Business Law Legal Foundations (5 Cr)	
BUS& 201▲	Business Law (5 Cr)	
Choose 5 credits from the following:		5
ACCT 240	Computerized Accounting (5 Cr)	
ACCT 260	Accounting for Non-Profit Agencies (5 Cr)	
ACCT 270	Cost Accounting (5 Cr)	
Choose 10 credits from the following:		10
BTS 109	Business Communications (5 Cr)	
BTS 168	Business Data Management Tools (5 Cr)	
BTS 265	Advanced Business Spreadsheet Applications (5 Cr)	
BUS& 101▲	Introduction to Business (5 Cr)	
BUS 241▲	Multicultural Business Consulting (5 Cr)	
BUS 260▲	Business Ethics (5 Cr)	
ECON 100	Introduction to Basic Economic Principles (5 Cr)	
ETHN 241	Multicultural Business Consulting (5 Cr)	
EXPRL 191/2/3	Academic Internship Experience (V 1-5 Cr)	
Or any 200 level business course approved by your advisor (5 Cr)		
Choose 5 credits from the following:		5
ANTH& 204▲	Archaeology (5 Cr)	
GEOG 100	Introduction to Geography (5 Cr)	
GEOG 207	Economic Geography (5 Cr)	
HIST 115	English History 1603 to Present (5 Cr)	
HIST 120	Global History (5 Cr)	
HIST 223	History of Russia & Eastern Europe 1533 to Present (5 Cr)	
HIST 250	U.S. Military History (5 Cr)	
GRAND TOTAL	90

& - A common course identifier recognized among Washington State Community and Technical Colleges.

▲ - Course number and/or title change begins Summer 2008. Courses with previous number/title are still applicable.

For more information visit: bellevuecollege.edu/ccn.

Program Contact Info: bellevuecollege.edu/programs/az/ **Accounting – Paraprofessional**

Use Degree Audit to track your progress toward completion of this degree at bellevuecollege.edu/degreeaudit

Please refer to bellevuecollege.edu/programs/degrees/ for latest degree updates and further information.

Updated: 4/14/09

Student Name: _____

SID: _____

Program Requirements			Approved Substitution*/Transfer Credit					
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TOTAL:		90						

Updated: 4/28/09

Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.

Graduation application deadlines: Fall Quarter - June 1; Winter Quarter - October 10; Spring Quarter - December 10; Summer Quarter - March 15

Student Signature: _____ Program Chair Signature: _____ Date: _____

***Exceptions to Degree or Certificate Requirements**

- o All requests for course substitution or waiver of the degree/certificate requirements listed in the BC course catalog are petitioned to the Evaluations/Graduation Office, which forwards the petition to the Executive Dean of Instruction or designee for approval.
- o Written program chair approval is required prior to submitting the petition to the Evaluations/Graduation Office. Petition forms are available at the Evaluations/Graduation Office or online at <http://bellevuecollege.edu/enrollment/graduation/>.
- o Submit petition with supporting documentation to the Evaluations/Graduation Office prior to the final quarter for which you are graduating.