

**Requirements 2009-2010**

Courses may be subject to prerequisites and minimum grade requirements. Check online at [bellevuecollege.edu/catalog/courses](http://bellevuecollege.edu/catalog/courses).

Course Number	Course Title	Credits
ACCT 234	Managerial Accounting.....	5
BTS 165	Business Spreadsheet Analysis & Design.....	5
BUS& 101 ▲	Introduction to Business.....	5
BUS 120▲	Organizational Behavior.....	5
BUS 145▲	Business Mathematics.....	5
BUS 210▲	Investments.....	5
BUS 221▲	Human Resources Management.....	5
ENGL& 101▲	English Composition I.....	5
INTST 150	International Business.....	5
MKTG 154	Principles of Marketing.....	5
Science lab elective.....		6
<b>Choose 5 credits from the following:</b> .....		<b>5</b>
ACCT 101	Practical Accounting I (5 Cr)	
ACCT& 201 ▲	Principles of Accounting I (5 Cr)	
<b>Choose 5 credits from the following:</b> .....		<b>5</b>
BA 200	Business Law Legal Foundations (5 Cr)	
BUS& 201 ▲	Business Law (5 Cr)	
<b>Choose 5 credits from the following:</b> .....		<b>5</b>
BUS 230▲	Project Management (5 Cr)	
BUS 245▲	Property & Liability Insurance (5 Cr)	
<b>Choose 5 credits from the following:</b> .....		<b>5</b>
BUS 241 ▲	Multicultural Business Consulting (5 Cr)	
ETHN 241	Multicultural Business Consulting (5 Cr)	
EXPRL 191	Academic Internship Experience (V 1-5 Cr)	
<b>Choose 14 credits from one of the following sets:</b> .....		<b>14</b>
Electives (14 Cr)		
-OR-		
BUS 141 ▲	Introduction to Insurance (2 Cr)	
BUS 246 ▲	Personal Insurance (5 Cr)	
BUS 247 ▲	Commercial Insurance (5 Cr)	
BUS 248 ▲	Insurance Code & Ethics (2 Cr)	
<b>GRAND TOTAL</b> .....		<b>90</b>

& - A common course identifier recognized among Washington State Community and Technical Colleges.  
 ▲ - Course number and/or title change begins Summer 2008. Courses with previous number/title are still applicable.  
 For more information visit: [bellevuecollege.edu/ccn](http://bellevuecollege.edu/ccn).

**Program Contact Info:** [bellevuecollege.edu/programs/az/](http://bellevuecollege.edu/programs/az/) **Business Management**

Use Degree Audit to track your progress toward completion of this degree at [bellevuecollege.edu/degreeaudit](http://bellevuecollege.edu/degreeaudit)  
 Please refer to [bellevuecollege.edu/programs/degrees/](http://bellevuecollege.edu/programs/degrees/) for latest degree updates and further information.

Updated: 4/13/09

BC General Education requirements embedded in this degree are designed to address areas and specific requirements that ensure that students' learning experiences prepare them to build fulfilling and successful lives as individuals, workers, citizens, and life-long learners.

COMPLETION WORKSHEET 2009-2010

Student Name: \_\_\_\_\_

SID: \_\_\_\_\_

Program Requirements			Approved Substitution*/Transfer Credit					
Courses may be subject to minimum grade requirements and prerequisites								
Course	Course Title	Cr	School	Course	Cr	QTR	YR	Grade
ACCT 234	Managerial Accounting	5						
BTS 165	Business Spreadsheet Analysis & Design	5						
BUS& 101▲	Introduction to Business	5						
BUS 120▲	Organizational Behavior	5						
BUS 145▲	Business Mathematics	5						
BUS 210▲	Investments	5						
BUS 221▲	Human Resources Management	5						
ENGL& 101▲	English Composition I	5						
INTST 150	International Business	5						
MKTG 154	Principles of Marketing	5						
Science lab elective		6						
<b>Choose 5 credits from the following:</b>		5						
ACCT 101	Practical Accounting I (5 Cr)							
ACCT& 201▲	Principles of Accounting I (5 Cr)							
<b>Choose 5 credits from the following:</b>		5						
BA 200	Business Law Legal Foundations (5 Cr)							
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BUS 245▲	Property & Liability Insurance (5 Cr)							
<b>Choose 5 credits from the following:</b>		5						
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BUS 241▲	Multicultural Business Consulting (5 Cr)							
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<b>Choose 14 credits from one of the following sets:</b>		14						
Electives (14 Cr)								
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BUS 246▲	Personal Insurance (5 Cr)							
BUS 247▲	Commercial Insurance (5 Cr)							
BUS 248▲	Insurance Code & Ethics (2 Cr)							
<b>TOTAL:</b>		<b>90</b>						

Updated: 4/28/09

**Completed form must be submitted to the Evaluations/Graduation Office when applying for graduation.**

Graduation application deadlines: Fall Quarter - June 1; Winter Quarter - October 10; Spring Quarter - December 10; Summer Quarter - March 15

Student Signature: \_\_\_\_\_ Program Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Exceptions to Degree or Certificate Requirements**

- o All requests for course substitution or waiver of the degree/certificate requirements listed in the BC course catalog are petitioned to the Evaluations/Graduation Office, which forwards the petition to the Executive Dean of Instruction or designee for approval.
- o Written program chair approval is required prior to submitting the petition to the Evaluations/Graduation Office. Petition forms are available at the Evaluations/Graduation Office or online at <http://bellevuecollege.edu/enrollment/graduation/>.
- o Submit petition with supporting documentation to the Evaluations/Graduation Office prior to the final quarter for which you are graduating.