



Website Access Request Form

Website Manager's Name	Website Manager's Department
Website Manager's Job Title	Website Manager's Mail Stop
Website Manager's Phone	Website Manager's Email Address

- Please add me to the Bellevue College website managers' listserv
Sign up to get information about the web and to connect with other website managers.
- I am requesting a new website
Please provide the website's purpose under Notes or Special Requests

Notes or Special Requests:

Empty text box for notes or special requests.

I agree to comply with the IT security standard addressing "Web Space Usage" and all other applicable Bellevue College standards and policies governing appropriateness of use and content information supplied on or through a Bellevue College website.

I understand that Bellevue College Information Resources, beyond reasonable care to operate the Bellevue College home website and related communications links, is not responsible for continuity or quality of service from any other source. I agree to notify Web Services when my access to this web space should be terminated.

Website Manager's Signature	Date
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I agree that the above individual should receive access to the indicated website.

Budget Authority	Date
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Please allow 5 working days for this request to be processed. The Website Manager will receive notification from Information Resources when access has been granted.

INFORMATION RESOURCES USE ONLY

URL of Website: _____

Notes or Special Instructions

Empty text box for notes or special instructions.

Webmaster Signature	Date
Network Administrator Signature	Date

Routing Instructions

- 1) Budget Authority

- 2) Webmaster
- 3) Computing Services, Network Server Group
- 4) Webmaster