



## Opportunity Grant Eligibility and Information

The Opportunity Grant is geared towards limited income adults with little or no college credits who are seeking professional/ technical training in career pathways shown to be in high demand. **The grant covers up to a total of 45 credits.** In addition, the program provides advising, support, and referrals to community resources.

**To be eligible for the Opportunity Grant, a student must:**

- Have been Washington State resident for the past year
- Pursue an Opportunity Grant approved certificate or degree.  
*Please see the approved list below.*
  - **Please note that the Opportunity Grant cannot pay for transfer degrees and cannot pay for medical prerequisites.**
- Have a household income no greater than 200% of the poverty level.
- Apply for financial aid (FAFSA) and show need according to financial aid.
  - If you were born after 1/1/86, you need to include your parents' or guardians' income, whether or not you are dependent on them, as we must follow financial aid rules. There are exceptions to this rule if you are married, have a child, are in the military or a veteran, or your parents are deceased or incarcerated.

Income Guidelines	
Family Size	Gross Monthly Income
1 person	\$1,805
2 person	\$2,428
3 person	\$3,052
4 person	\$3,675
5 person	\$4,298
6 person	\$4,922
7 person	\$5,545
8 person	\$6,168

### APPROVED OPPORTUNITY GRANT PROGRAMS

**BUSINESS PROFESSIONS**

- Accounting Assistant
- Accounting Paraprofessional
- Administrative Assistant
- Bookkeeping
- Business Software Specialist
- Desktop Publishing for Print & Web
- Financial Information Systems Specialist
- General Business Management
- Human Resource Assistant
- Office Assistant
- Office Manager
- Professional Financial Data Report Specialist
- Project Management

**MEDICAL/ HEALTH SCIENCE**

- Clinical Lab Assistant
- Phlebotomy Technician
- Health Unit Coordinator
- Medical Office Reception
- Nursing Assistant, Certified

**(UPON ACCEPTANCE TO THE PROGRAM)**

- Diagnostic Ultrasound \*
- Electroneurodiagnostic (END) Tech \*
- Nursing \*
- Radiation Therapy \*
- Radiologic Technology \*

**COMPUTER AND TECHNOLOGY**

- Business Intelligence Analyst/ Developer
- Cisco Support Technician
- Database Administration Developer
- Database User Specialist
- Information Systems
  - Business Intelligence Track
  - Database Administration Track
  - Software Development Track
- Intermediate Applications Developer
- Introductory .NET Programming
- Introductory C++
- Microcomputer Support Specialist
- Microsoft Network Support
- Network Services and Computer Systems
- Operating System Support Specialist
- Relational Database Analyst/ Developer
- Technical Support

**EDUCATION**

- Early Childhood Education
- Early Special Childhood Education
- Infant & Toddler Care

* The Opportunity Grant cannot pay for medical prerequisites.
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## What do I need to do to participate in the Opportunity Grant Program?

1. Read and complete the Opportunity Grant application. When you submit the application, also include:
  - Proof of income** (for example: 2008 tax return; 1 month's worth of recent pay stubs for household; DSHS award)
  - Proof of family size** (for example: 2008 tax return; medical coupons; copies of social security cards for all family members)

### **ONLY FULLY COMPLETE APPLICATIONS WILL BE CONSIDERED**

2. Choose a vocational or technical degree or certificate (see application for a complete list) which will help you reach your employment goals.
3. Develop an education plan with the Opportunity Grant Program Manager. You must also meet with the Program Manager at least once a quarter to check in and review your plan. The Opportunity Grant will only pay for classes that are on your education plan.
4. After registering each quarter, you must notify the Opportunity Grant Program Manager within 24 hours via phone or email so a payment deferment can be placed on your account and your place in the classes reserved. Please note that if you register for classes not identified on your education plan, you will not receive a deferment and your classes may be automatically dropped.
5. You must maintain Satisfactory Academic Progress to continue participation in the program (see flyer – SAP guidelines).
6. You must apply for Financial Aid (see "To Do" list).
7. You agree to respond to all correspondence from the Opportunity Grant Program Manager (emails or phone messages) within 48 hours. You also agree to keep your contact information current.
8. Notify the Opportunity Grant Program manager of any changes (number of credits registered for, income changes, etc.).
9. You agree to meet with the Opportunity Grant Employment Specialist at least once during your first quarter on the Opportunity Grant.
10. If you find yourself struggling in one of your classes or considering withdrawing, you agree to contact the Opportunity Grant Program Manager immediately. There are many resources on campus we can help you access in order to be successful! Dropping classes may jeopardize future funding from this grant.

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(Signature)

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(Date)

**OPPORTUNITY GRANT  
 APPLICATION FOR SERVICES**

SS #: \_\_\_\_\_ SID #: \_\_\_\_\_ Starting Quarter: \_\_\_\_\_  
 Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_  
 Email: \_\_\_\_\_ Date of Birth: (m/d/yy) \_\_\_\_\_

- Yes  No Are you currently a Bellevue College student?
- Yes  No Have you received the Opportunity Grant at another school?
- Yes  No Have you been a Washington State resident for the past year?
- Yes  No Do you have a bachelor's degree?
- Yes  No Do you have an associate's degree?
- If you don't have a degree, how many college credits have you earned?  
 None  0-15  16-30  31-45  46-90  90-120  Over 120
- Yes  No Have your parent(s) or guardian(s) completed a 4 year degree?
- Yes  No Have you applied for financial aid (FAFSA) for this school year?
- Yes  No Are you aware of any reason why you wouldn't qualify for financial aid?  
 If so, why? \_\_\_\_\_
- Yes  No Do you receive cash assistance (TANF) from DSHS?
- Yes  No Do you receive food stamps from DSHS?
- Yes  No Have you been, or are you currently, part of WorkFirst, Worker Retraining, BFET or another program in our office? If yes, which one? \_\_\_\_\_
- Yes  No Do you currently work? If so, how many hours per week? \_\_\_\_\_ your monthly wage? \$ \_\_\_\_\_

<b>Family Size: _____ (Including you)</b>	
<b>Ages of family members: _____</b>	
List your current <b>gross monthly</b> family income:	
Your earnings from work:	\$ _____
Spouse's earnings:	\$ _____
Child support:	\$ _____
Alimony:	\$ _____
Social Security:	\$ _____
Unemployment:	\$ _____
GAU:	\$ _____
Other (including rental or other income sources):	\$ _____
<b>Total Monthly Household Income:</b>	<b>\$ _____</b>

Enter the program you are interested in (or pursuing) from the Approved Programs on Eligibility page: \_\_\_\_\_  
 How did you hear about the Opportunity Grant? \_\_\_\_\_

I certify all statements and attachments on this form are true. I understand it is my responsibility to submit any changes in writing to the Bellevue College Opportunity Grant office for change of address, employment, pay status, and course of study. I authorize Bellevue College to release and exchange any information about me for the purpose of providing services for the Opportunity Grant, including referrals for services, program reports, and school transcripts.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Opportunity Grant Application Questions

1) What program of study are you interested in and why?

2) What have your previous experiences in school been like – challenging, rewarding, difficult, frustrating, easy?

***To be ready to attend school, it's important to think through how you will manage your time, priorities, finances, transportation, and childcare (if applicable) in support of your success.***

3) What challenges do you have in pursuing your education?

4) How have you dealt with these challenges, or how do you plan to deal with these challenges?

5) What strengths or supports do you have that will help you follow through on your educational goals?

## Employment Information

Do you have a current resume?  Yes  No

Are you currently seeking work?  Yes  No

If yes, what kind of position, or in what field?

How many hours per week would you like to work?

**If working, please list your current employer:**

Name of the Employer:

Job Title:

Job Duties:

Hours per week:                      Wages earned:                      per

How long have you worked there?

**Previous Employer 1:**

Name:

Employed from:                      to                      Reason for leaving:

Job Title:

Job Duties:

**Previous Employer 2:**

Name:

Employed from:                      to                      Reason for leaving:

Job Title:

Job Duties:

Do you have any other skills or experience that you haven't listed above that may be helpful in the job or field you are pursuing? If so, please note: