

Appeal For Financial Aid Reinstatement

Name: _____
Social Security Number: _____
Student ID Number: _____
Address: _____ _____
Phone Number: _____

I am appealing reinstatement for (circle one): Fall Winter Spring Summer Year _____
My appeal is based on (check one):
1. <input type="checkbox"/> Paying for classes on your own.
2. <input type="checkbox"/> Notifying us of a grade change.
3. <input type="checkbox"/> Citing mitigating circumstances.
4. <input type="checkbox"/> Meet Academic Standards
Last year & quarter I attended BCC was: _____

Directions:

- 1) If you paid for classes on your own and are notifying us after successfully meeting the academic standards, complete the section above, attach a transcript (unofficial is acceptable) and submit this form to BC's Financial Aid Office.
- 2) If you are notifying us of a grade change, complete the section above, attach a transcript (unofficial is acceptable) and submit this form to BC's Financial Aid Office.
- 3) If you are citing mitigating circumstances, complete the section above and explain the specific reason(s) you were unable to make academic progress; use a separate piece of a paper. In your letter you should also describe the steps you have taken to insure this situation will not happen again i.e. how has this situation been solved? Next, attach supporting documentation from another source or third party such as a letter from a clergy, doctor, teacher, medical bills/records, or a police or insurance report. Appeals with no supporting documentation are automatically denied. Finally, submit the appeal form, your letter, and supporting documentation to the BC's Financial Aid Office.
- 4) If your aid has been cancelled, but you meet the 75% completion rate and have a 2.0 cumulative GPA, notify this office using this form and we will review your completion rate and CGPA.

You will receive notification from our office about the decision of the Appeal Committee. Students who earn 0 credits during any quarter could owe repayments of both their financial aid and tuition even if their appeals are approved. Federal and state repayments are not waived when a student's appeal is approved.

How the Appeal Process Works

The Financial Aid Appeal Committee reviews appeals weekly and issues decisions in writing. Students may also call the office for a status on the appeal. If an appeal citing mitigating circumstances is approved, the student is placed on probation and expected to successfully complete all the credits registered for and earn a 2.0 CGPA.

If an appeal which cited mitigating circumstances is denied, a student may appeal again to regain eligibility after successfully paying for their own classes and having met the academic standard. Students are expected to pay for the classes with their own funds or by a third party. Appeals must be accompanied by a copy of the quarter grades reflecting the successful quarter completion. The completion of additional self-paid quarters, or filing an appeal does not guarantee regaining financial aid eligibility.

Approval of a student's appeal does not waive any repayment obligations. To become eligible for financial aid in the future, students must repay any prior debts to school, federal and state programs. However, proof of satisfactory payment arrangements with the Department of Education can be used to waive the full repayment requirement on federal aid.

Losing Your Aid After It Has Paid Your Next Quarter's Tuition

Because Financial Aid is normally released soon after you register for next quarter's classes - often before the current quarter ends -- it is possible you could be notified of a loss of eligibility after your next tuition bill has already been paid. In that case your Financial Aid will be withdrawn, but you will still have the option of keeping your place in the classes you want by paying the tuition yourself. However, the time window you have for doing so will be short. If you feel you may be in danger of losing your eligibility please watch for a notice in either your postal mail or email and be prepared to contact the Financial Aid office or the cashiers in the Student Services Building promptly. If you do not pay your tuition by the first day of the quarter, your registration will be dropped. We expect you to be aware of your grades and progress in your classes, please plan accordingly.

Student Signature _____

Date _____