



Financial Aid Office B123
3000 Landerholm Circle SE
Bellevue, WA 98007-6484
Phone: (425) 564-2227
Fax: (425) 564-4065
Email: financialaid@bellevuecollege.edu
Website: www.bellevuecollege.edu/fa

Financial Aid Application Checklist

The checklist below helps you in applying for federal, state and institutional financial assistance at Bellevue Community College. If you want to apply for all available aid you must complete all steps. See student loan steps to apply for a federal student loan.

- Apply for a PIN at www.pin.ed.gov/PINWebApp/pinindex.jsp to sign and save your Free Application for Federal Student Aid (FAFSA) electronically. You only need to do this once.
- Complete the Free Application for Federal Student Aid (FAFSA) on the web at: www.fafsa.ed.gov and be sure to list BCC using our school code of 003769. We recommend completing the FAFSA by March 1, 2009.
- Read the BCC Financial Aid Contract. Complete and sign the 2009-2010 Financial Aid Data Form, and turn it into BCC's Financial Aid Office. Find the contract at www.bellevuecollege.edu/fa/contract/.
- Apply for admissions if you are a new student, or if you have not attended the college for two consecutive quarters.
- Finally, re-access your FAFSA application (it's now called a Student Aid Report or SAR) after receiving an email confirming your application has been processed. Determine if your application requires:
 - Error Resolution.
 - Additional Documentation. Turn into turned into BCC's aid office.
 - Verification. If selected follow the steps explained in the Verification section.

If one of the above is appearing on your FAFSA application, see the back of this page for additional information. If you need assistance understanding your application results you can call the federal processor at 1-800-433-3243 or BCC's aid office at 425-564-2227.

Error Resolution

Generally errors of this type mean that the federal calculation was not completed and there is no Expected Family Contribution (EFC) on your application. . Correct this error:

- Using your PIN, access your Student Aid Report (SAR) on the web at www.fafsa.ed.gov
- Using the “FAFSA Follow Up” menu three, access your SAR to identify the significant error on your application

Additional Documents

Read your SAR to determine if you must submit any of the following documentation to BCC’s Financial Aid Office:

- Proof of citizenship and non-citizenship eligibility (I-94 or Alien Registration Card).
- A copy of your Selective Service Card. Call Selective Service at (708) 688-6888, or access the website at: www.sss.gov. Contact our office if you were required to register but did not do so.
- A statement from your lender or Collection Agency clearing you of your defaulted student loan.
- Complete a Financial Aid Educational Planning Worksheet with your program advisor (if you are a 3rd year applicant or have attempted 90 credits or more at BCC).

Verification

If your application was selected for Verification, you must submit the following documents, signed by all applicable parties:

- Verification Worksheet, which is available from our website under the section “Forms”:
www.bellevuecollege.edu/fa.
- Your signed 2008 federal income tax return, or if married, you and your spouse’s signed 2008 federal income tax return.
- Your parent(s) signed 2008 federal income tax return (if you are required to submit parental information).