Graduation Application
TRANSFER DEGREE

IMPORTANT! COMPLETE ALL OF THESE STEPS:

STEP 1: **REGISTER** for graduation at the Student Services Center (1st floor in B Building) or Web Registration at www.bellevuecollege.edu/services/. Use **GRD**1 for the registration item number (if applying for a second degree/certificate, register for GRD2 and so on.)

STEP 2: **PAY** the application fee for **each** application either online or at the Cashier's Office.

STEP 3: **SUBMIT** this completed application form to the Student Services Center or the Evaluations Office at least **TWO quarters prior to the expected quarter of graduation.**

Deadlines for application (strictly enforced):
Summer Graduation – March 15
Fall Graduation – June 1
Winter Graduation – October 10
Spring Graduation – December 10

STEP 4: **SUBMIT** the required documents (if applicable):

1. If you plan to use your high school alegbra coursework to fulfill the intermediate algebra proficiency, submit an official high school transcript.
2. If you apply for the Associate in Science (Track 1 or 2) , submit a degree completion worksheet signed by your science adivsor.
3. If you plan to transfer credits from other colleges, submit your official transcripts. List colleges and last quarter attended:

_____

_____

_____

Note: The college holds **YOU** responsible for familiarizing yourself with requirements for graduation and regulations applicable to your degree. It is **your** responsibility to see that your projected registration below brings your credits to the required total.

Student ID No. ___ ___ ___ - ___ ___ - ___ ___ ___ ___

Your name as it will appear on the Diploma - Please Print Clearly

_____
FIRST MIDDLE LAST

Mailing Address: _____

City/State/Zip: _____

Phone - Day: _____ Evening: _____

E-mail Address: (print clearly) _____

DEGREE – check one for each application:

- ☐ Associate in Arts and Sciences DTA*
- ☐ Associate in Business DTA/MRP*
- ☐ Associate in Elementary Education DTA/MRP*
- ☐ Assoicate in Math Education DTA*
- ☐ Associate in Science-Track 1 (for Biological Sciences, Chemistry, Earth Science, Environmental/Resource Sciences)
- ☐ Associate in Science-Track 2 (for Physics & Atmospheric Sci)
- ☐ Associate in Science-Track 2 Engineering MRP*
  (check one) _____ Bioengineering & Chemical Engineering
  _____ Electrical & Computer Engineering
  _____ Other Engineering (Mechanical/Civil/ Aeronautical/Industrial/Materials Science)
- ☐ Associate in Applied Science
  (check one) _____ Administration of Criminal Justice
  _____ Early Childhood Education

*DTA - Direct Transfer Agreement, MRP - Major Related Program

Quarter you expect to receive the degree:
Quarter: _____ **Year: 20** _____

_____ **Date** _____
Signature of Applicant (required)

YOUR PROJECTED REGISTRATION

Next Quarter _____ 20_____			Final Quarter _____ 20_____		
Dept.	Course No.	Credits	Dept.	Course No.	Credits

DO NOT WRITE BELOW THIS LINE

This application is approved by: _____
Credentials Evaluator/Program Manager

BELLEVUE COLLEGE

Date Approved _____

Credits earned at BC to date	
Credits applied to this program	
Transfer credits applied	
Other	
Total	

EVAL Rev. 8/09

Mailing address: Bellevue College, Evaluations Office, B125, 3000 Landerholm Circle SE, Bellevue, WA 98007-6484