

Graduation Application

GENERAL STUDIES PROGRAMS

(NON-TRANSFER DEGREE)

IMPORTANT! COMPLETE ALL OF THESE STEPS:

STEP 1: REGISTER for graduation at the Student Services Center (1st floor in B Building) or Web Registration at www.bellevuecollege.edu/services/. Use **GRD1** for the registration item number (if applying for a second degree/certificate, register for GRD2 and so on.)

STEP 2: PAY the application fee for **each** application either online or at the Cashier's Office.

STEP 3: SUBMIT this completed application form to the Student Services Center or the Evaluations Office at least **TWO quarters** prior to the expected quarter of graduation.

Deadlines for application (strictly enforced):

- Summer Graduation – March 15
- Fall Graduation – June 1
- Winter Graduation – October 10
- Spring Graduation – December 10

STEP 4: SUBMIT the required documents (if applicable):

1. (Recommended) A copy of the degree advising/completion worksheet.
2. If you are applying credits from other colleges to fulfill BC degree requirements, you must submit official transcripts. List other colleges and last quarter attended:

Note: The college holds **YOU** responsible for familiarizing yourself with requirements for graduation and regulations applicable to your degree. It is **your** responsibility to see that your projected registration below brings your credits to the required total.

Check One: ___ Original Application ___ Reapplication

Student ID No. _____ - _____ - _____

Your name as it will appear on the Diploma - Please Print Clearly

_____ FIRST _____ MIDDLE _____ LAST

Mailing Address: _____

City/State/Zip: _____

Phone - Day: _____ Evening: _____

E-mail Address: _____

Note: We will communicate with you by e-mail whenever possible. Please make sure your e-mail address is valid and print clearly.

NOTE: This graduation application is **NOT** for the Direct Transfer Agreement Degree. The degrees listed below are for students who **do not plan to transfer to a baccalaureate institution** but wish to receive recognition for the completion of 90 credits in BC credit courses.

DEGREE – check one for each application:

- Associate in Arts General Studies
- Associate in Occupational and Life Skills (Venture)

Quarter you expect to receive the degree:

Quarter: _____ Year: 20 _____

Signature of Applicant (required)

Date: _____

YOUR PROJECTED REGISTRATION

Next Quarter _____ 20_____ <u>Dept.</u> <u>Course No.</u> <u>Credits</u>	Final Quarter _____ 20_____ <u>Dept.</u> <u>Course No.</u> <u>Credits</u>

DO NOT WRITE BELOW THIS LINE

This application is approved by: _____ Date Approved _____ _____ Credentials Evaluator/Program Manager	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Credits earned at BC to date</td> <td style="width: 20%;"></td> </tr> <tr> <td>Credits applied to this program</td> <td></td> </tr> <tr> <td>Transfer credits applied</td> <td></td> </tr> <tr> <td>Other</td> <td></td> </tr> <tr> <td>Total</td> <td></td> </tr> </table>	Credits earned at BC to date		Credits applied to this program		Transfer credits applied		Other		Total	
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