



Interior Design @ BC List Serve

To help students stay informed, the Interior Design Department has created a listserve - an e-mail bulletin board that allows faculty to reach students in the program with the latest program-related information and announcements.

We recommend that you subscribe to the listserve. This is how you do it:

Send an e-mail to **id@clublists.bellevuecollege.edu**

Type the word **subscribe** in the subject line.

Shortly afterwards you will receive an e-mail confirmation from the list.

You must reply to this message to complete the process.

When you wish to *remove yourself* from the list you need only send an e-mail to the listserve address with the word **unsubscribe** in the subject line. You will receive a confirmation notice that you have been removed from the list.

Students have reported difficulty subscribing to the listserve through **Hotmail**, **Comcast**, and other providers. If you receive a "List Posting Error Notification" after replying to the confirmation e-mail, you can place a help request ticket through the student technology support center can set you up manually. Just go to <https://bellevuecollege.edu/STSC/> and fill out the form.

To have an announcement sent to the list serve please send an email to Amy Masgai at amy.masgai@bellevuecollege.edu.